

**MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING**  
**Thursday, September 7, 2023, 5:00 p.m.**  
**Huntsville Town Maintenance Bldg., 165 South 7500 East, Huntsville**

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Present
Nikki Wolthuis	Clerk	Present

**Citizens:** Lt. Cowley, Carol Stoker- Water Meter Reader, Cathy Stoker- Cemetery Sexton, Ron Gault- Water Board Chair  
Zoom: TCM Sandy Hunter

1-Mayor Sorensen called the meeting to order.

There is a full quorum present.

2-Pledge of Allegiance led by Cathy Stoker

3-Opening Ceremony given by TCM Bruce Ahlstrom.

4-Public Comments:

Carol Stoker had a concern about a parked boat creating a blind spot on the corner of 7400 E. and 400 S. Lt. Cowley said he would check it out.

TCM Kevin Anderson asked when the bridge that was washed out on the pathway leading to Winter's Grove would be fixed. TCM Powell gave input regarding the state of the bridge. They questioned whether a temporary fix would do but decided it would be too dangerous. Mayor Sorensen suggested they discuss the issue with Sean Harwood in their upcoming meeting.

5-Sheriff's Report: Lt. Cowley did not have a report for this meeting.

6-Discussion and/or Action on approval of Resolution 23-09-07 Weekend Interment Fees

**(See Attachment #1)** Cathy Stoker, Cemetery Sexton spoke about the difficulty of having a burial on a Saturday. Because of the crowds at Cemetery Point Beach, it takes extra long for Lonny Bailey to get in and out to do his work when there is a burial on a weekend. Many other cemeteries charge extra fees for weekend burials, and it would be nice to compensate Lonny for his extra time and effort on those days. The extra fee might also be a deterrent to help keep weekend burials from happening.

TCM Ahlstrom also explained how many more burials there have been this year than in years past. TCM Powell wondered if the \$200 extra was enough. It would not necessarily deter people

from requesting burials on weekends. TCM Ahlstrom suggested the fee was more to compensate Lonny than to deter others from having weekend burials.

**TCM Anderson motioned to adopt resolution 2023-09-07 for the reasons discussed. TCM Ahlstrom seconded it. Roll Call vote. Votes reflected below. Motion passed.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

7. Discussion and/or action on approval of minutes for TC Meeting 8-23-23.

**(See attachment #2 )TCM Ahlstrom motioned to approve minutes for TC Meeting 8-23-23. TCM Powell seconded the motion. All votes Aye. Motion passed.**

8- Discussion and/or action on special event permit for Intermountain Harley.

**(See Attachment #3)** Mayor Sorensen stated that Harley riders are generally respectable people. He used to own a Harley. Details of the event were given by Nikki Wolthuis, Town Clerk. The event planners are planning on hiring a band to play music. With the event being on a Sunday the TC was concerned about the music disrupting church services. Bill Morris, Town Attorney stated that because it's a public park the public is allowed to use it and you have to give a broad discretion. Mayor Sorensen read the description of the event from the application. TCM Anderson asked Attorney Morris what were the Town's options as far as regulation. They talked about time, place, and manner. The town can regulate the sound for the time, place and manner. TCM Anderson had an issue with having loud music in the park on Sundays. Bill Morris explained that the Town needs to put that in their park regulations to cover all such events. The TC discussed having the event planners wait until 2:00 when church gets out for the music to start. Mayor Sorensen remembered that in years past music that was being played in Huntsville Square on Sundays was disruptive.

The TC spent time discussing porta potties, garbage and fees. **TCM Ahlstrom motioned to approve the special event for Intermountain Harley with the request that they not start the music until 2:00 pm and request that they get some additional porta potties. TCM Powell seconded the motion. All votes Aye. Motion passed.**

9- Discussion and/or action on improvements to the Aldous Cabin.

Mayor Sorensen mentioned that last year he got a letter from one of the docents who give tours in the cabin on Saturdays pleading with the Town to fix the cabin. A few years ago, a tree fell on it and damaged the roof. Last winter Mayor Sorensen and TCM Ahlstrom covered the cabin with plastic to keep the cabin safe from the weather. The cover blew off in one of the storms.

Mayor Sorensen explained the cost of fixing the roof. They have had a few bids that have come in high, but lower than others. The cedar shakes are expensive. The TC thought the roof price

was high. Attorney Bill Morris talked about getting a RAMP grant for the project. Mayor Sorensen explained that they wanted to do that last year but did not dare ask when they were already asking so much for the Town Hall/Community Center. Cathy Stoker wondered if a historical society in the area might be able to help with costs. Bill Morris suggested the Weber Heritage Foundation.

**TCM Anderson motioned to approve spending up to \$14,000 to repair the cabin, to take three bids and pick the lowest responsible bid. TCM Ahlstrom seconded the motion. Roll call vote. Votes reflected below. Motion passed.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell		X		

10. Discussion and/or action on the Consolidation of Town Lots

(See Attachment #4) Mayor Sorensen read the email explaining the options of consolidation. The Town can consolidate two of the parcels and add them to the tax ID number of lot # 24-132-001 that the Town Shed is on or create an entirely new lot by surveying the property and altering the subdivided lot to include all three parcels. Attorney Bill Morris suggested they vacate the subdivision. He advised that the consolidation of all three lots was the best thing to do because you cannot build across lot lines. There are also setbacks for construction that would need to be followed.

**TCM Anderson motioned to vacate lot #4 of the Town Park Subdivision (24-132-001) and combine that property with parcel #24-014-0040 and parcel #24-014-0039 to form one consolidated lot. TCM Powell seconded the motion.** Attorney Morris clarified that a survey would be needed whether the subdivision is vacated or amended. A survey would cost around \$2,500. **Roll Call Vote. Votes reflected below. Motion passed.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

11. Discussion and/or action on the Annexation Policy Plan Map

Mayor Sorensen invited Town Attorney Bill Morris to the meeting to answer annexation questions. Attorney Morris began by explaining that there are a few annexations pending, that

the law has changed recently, and the process can be confusing. He presented the Annexation Policy Map that reflects the changes made in the last meeting and that includes the pending annexations.

Bill Morris asked the TC about including Forest Service lands. He explained that the town could be getting revenue from citations given on those lands.

There was a question from the TC whether the Town would be forced to annex land into the Town that was not part of the other new city's boundaries. Attorney Morris said that the Town would not be forced to annex any property outside of the Town's boundaries, however the state legislature is moving towards requiring that. They do not like having unincorporated pockets of land within a city. He added that the Town needs to plan for providing water to any property within the Annexation Expansion Area Map.

The issue of zoning was brought up. Attorney Morris clarified that a property that is annexed into the Town is annexed with the same zoning that it was in Unincorporated Weber County unless the Town designates a different zone upon annexation. A discussion followed about different property owners wanting to annex into the Town. They discussed the zoning, how many lots and water connections they had, about who still wanted to annex and who had changed their minds. A few property owners were planning to be annexed together.

Annexing the McKay Meadows property (Starks) was discussed. One of the parcels that is part of a proposed annexation is in the RE-20 zone which allows 1 home per 20,000 sq. ft. or in other words 2 homes per acre. Mayor Sorensen explained that the owner of the property has agreed to rezone to A-3 if annexed into the Town. TC members expressed concern about that property because of the wetlands and the headache that developing on that land would create. TCM Hunter stated that property taxes do not bring in a lot of revenue and allowing people to annex into the Town because they want to be part of it was not necessarily helping the Town. The Town will be providing services but will not get much in return. Mayor Sorensen explained that the advantage of annexing this property was changing the zoning from RE-20 to A-3.

Ron Gault recalled that there is another property in town with the RE-20 zoning down in the river bottoms. It is just outside of town, but the property owner once petitioned for annexation because of the need for water. He had proposed a high-density development there but ran out of money and it was never developed. TCM Anderson wondered if the Town would have to annex the property into the town in the future at the current zoning of RE-20 if it is on their expansion area map. Could there be an agreement in place to prevent that from happening? TCM Powell said that the owners of that property have expressed a desire to keep it undeveloped, but, until they create a conservation easement or enter an agreement to rezone it, he is nervous about what could happen.

The TC discussed water availability. Attorney Morris stated that upon annexation, if the Town does not have enough available connections for the current zoning, the Town can require a rezone. TCM Anderson wondered if they could start formal discussions on rezoning that property, but Attorney Morris and others said they would need to wait until annexation. TCM Anderson clarified that he wondered if they could only discuss zoning in that area so that when annexation was proposed the Town would have a plan in place.

The discussion turned once again to the Forest Service lands. It was agreed that the Town would be better off getting the revenue from the citations given on that property. TCM Ahlstrom asked

if Anderson Cove would be on the map. Cathy and Carol Stoker stated that Anderson Cove and several nearby properties were already on the Town's water system.

TCM Hunter said they need to include in the Annexation Policy Plan the zoning rules for annexation. Attorney Morris explained that to make changes to the Annexation Policy Plan they would need to have two public hearings; one for the Planning Commission and one for the Town Council. TCM Hunter said that she did not want them to have to start the process over, but it was important to be able to add the zoning requirements.

**TCM Anderson made a motion to table the issue until the next meeting to make additional changes to the map to indicate the Starling property is annexed conditionally based upon the approved zoning, and to amend the Annexation Policy Plan accordingly. TCM Anderson made an amendment to the motion to include the Starks' properties if they are upzoned to A-3. Another amendment was made to add Forest Service lands to the Expansion Map. TCM Ahlstrom seconded the motion. Roll Call vote. Votes reflected below. Motion passed.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell		X		

**TCM Anderson motioned to adjourn the meeting. TCM Ahlstrom seconded the motion.**

**Meeting adjourned at 6:49 p.m.**



Nikki Wolthuis, Town Clerk

**RESOLUTION NO. 2023-09-07**

**A RESOLUTION ESTABLISHING HUNTSVILLE TOWN CEMETERY  
WEEKEND INTERMENT FEES**

**WHEREAS:** Huntsville Town desires to keep the cemetery financially self-sustaining and maintain the Perpetual Care Fund's viability, so that the cemetery not become a burden to the taxpayers of this town;

**WHEREAS:** Interments on the weekend require more time and expense due to large crowds at Cemetery Point Beach.

**NOW THEREFORE:** Be it resolved that an additional fee of \$200 be added to the normal fee for regular interments and disinterments performed on the weekend. An additional fee of \$100 will be added for cremation and infant interments performed on the weekend.

**NOW THEREFORE:** These additional fees will be effective upon approval by the Huntsville Town Council.

This resolution was passed and adopted by the Huntsville Town Council, State of Utah, this 7<sup>th</sup> day of September, 2023.

To become effective as of September 7<sup>th</sup>, 2023.

  
Richard L. Sorensen

ATTEST:

  
Nikki Wolthuis, Clerk/Recorder



**MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING**  
**Thursday, August 23, 2023, 6:30 p.m.**  
**Huntsville Town Maintenance Bldg. 165 South 7500 East, Huntsville**

Name	Title	Status
Richard L. Sorensen	Mayor	Zoom
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Clerk	Present

**Citizens:** Ricky Hatch- County Clerk Auditor, Brent Ahlstrom, Dakota Hyde, Brandon Bills and son, Ron Gault- Water Board Chair, Joe Meibos, Sheree Evans- Town Treasurer

**Mayor Sorensen joined the meeting via zoom**

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by Bruce Ahlstrom

3-Opening Ceremony given by Artie Powell

4-Public Comments: Brent Ahlstrom gave his thoughts and concerns about the new Town Hall and Community Center being a showpiece and not really what the Town needs. He expressed his desire that the Town use money wisely and be good stewards of their limited financial resources.

Mayor Sorensen thanked Brent for his comments and apologized that there hadn't been an update for the project. He explained that in the beginning the Town had some plans drawn up by an architect for the building and early estimates had it costing 3 to 3.5 million dollars. They decided to go in a different direction and the building is now estimated to cost around 2 million. Even though that is still a lot of money, there are some homes in Huntsville that are worth that much or more. Mayor Sorensen listed the funds the Town has acquired to pay for the building. They include grants, money from the sale of the old town hall and large private donations. Those funds should be able to cover the cost of the new Town Hall and Community Center.

5-Sheriff's report: (See Attachment #1) Lt. Cowley reported that they recently did some boat training at Causey. There were 60 calls in June which is average. No traffic accidents were reported in June. An active shooter training was held for officers to get ready for the school year.

6-Elections Presentation by Ricky Hatch: (See Attachment #2)

Ricky presented a slide show detailing all that Weber County officials are doing to ensure a safe and secure election. The many safety measures in place include security cameras, a thorough identity verification process, many checks in the ballot counting process, photos, barcodes, signature verification technology, ballot scanner safeguards, and audits conducted all along the way.

7- Discussion and/or action on approval of Business License for Crazy B Livestock LLC  
**(See Attachment #3)** Brandon Bills was there to explain his business of breeding and selling livestock. He answered questions about how big his property is and how many animals would be on his property at one time. He explained that the animals would be pastured out of town, but if he ever needed to keep any of the herd close by for reasons of sickness or other reasons he would like to keep them on his property temporarily. His lot is just under a half-acre. TCM Hunter mentioned that there isn't a limit on the number of animals you can have on your property. There is a nuisance ordinance, however, that would take care of any problems that having too many animals might create such as dust, noise and smell. **TCM Ahlstrom motioned to approve the business license for Crazy B Livestock LLC. TCM Hunter seconded it.** After some discussion **TCM Powell asked to amend the motion to approve the business with a condition that any parking related to the business be done on their property and adjacent to it. Also, the number of animals shouldn't exceed 5-7.** Further discussion ensued and TCM Ahlstrom suggested there not be a limit on the number of animals. As TCM Hunter had pointed out, the nuisance ordinance would take care of any problems associated with having too many animals. TCM Hunter suggested that they look at the business licensing requirements for parking conditions for future applicants. **TCM Powell's amended motion was further amended to approve the business with the parking conditions but not the animal restrictions. TCM Ahlstrom seconded it.** All votes Aye. Motion passed.

8. Discussion and/or action on approval of Addendum to the Hyde Development Agreement  
**(See Attachment #4)** Mayor Sorensen asked Nikki Wolthuis, Town Clerk if Bill Morris, the Town's attorney had approved of the changes. The answer was yes.  
**TCM Sandy Hunter motioned to approve the Addendum to the Hyde Development Agreement. TCM Powell seconded it. Roll Call Vote. Votes reflected below. Motion passed.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

9. Discussion and/or action on approval of minutes for Town Council Meeting 7-20-23 (See **Attachment #5**) **TCM Sandy Hunter motioned to approve the minutes for TC Meeting 7-20-23. TCM Ahlstrom seconded it. All votes Aye. Motion passed.**

10. Discussion and/or action on approval of minutes for Town Council Meeting 8-10-23  
**(See attachment #6)** Changes that were suggested were made prior to the meeting. **TCM Hunter motioned to approve the minutes. TCM Anderson seconded the motion. All votes Aye. Motion passed.**



11. Discussion and/or action on approval of Culinary Water Rate Changes.

(See Attachment #7)

Ron Gault, Water Board Chair presented a slideshow explaining the current water situation. He spoke about the important roles of various employees, current maintenance projects, ongoing and future tasks and their funding source, and what is needed in the future to maintain Huntsville's extensive water system. Next Ron talked about how much water Huntsville produces in a day/year and how much it costs. A chart comparing other cities' water rates showed that Huntsville residents are getting a bargain. Ron presented a water rate increase of \$5 a month. After some discussion it was decided that the increase was not sufficient. TCM Anderson wondered if it would be better to make bigger increases less often instead of small increases regularly. TCM Hunter agreed with that.

TCM Powell stated that The Division of Public Utilities of Utah has a water expert. He has a spreadsheet for smaller water companies to analyze what rates they would need to cover their expenses. He could contact him and ask to borrow the spreadsheet. He would also like to see a provision that the extra money collected from a rate increase would go into a capital reserve fund and not the general fund. Sheree Evans, treasurer, explained that the money for water billing is already earmarked for the water fund. It isn't used for anything else.

Brent Ahlstrom agreed that raising the rates less often is better than doing smaller more frequent raises. He thought there might be other unknown costs as well.

Ron Gault said that the Huntsville water plant is the cadillac system of the valley and we're under charging.

Mayor Sorensen wondered if they should table the water connection fee increase with the water rates or go ahead and approve those today. Raising the connection fee will help Huntsville pay for necessary water costs and repairs. Right now the \$5,000 connection fee is only going towards water rights and not for water expenses. **TCM Ahlstrom motioned to approve Ordinance 2023-23-08 striking out the base and overage rate changes and adopt the rest. TCM**

**Anderson seconded the motion.** There was some further discussion regarding the possible need to conduct a study under state code before raising the rates. **TCM Anderson amended the motion to include a condition that Town attorney Bill Morris affirm that the rate increase is legally sound. TCM Powell seconded the motion. Roll call vote. Votes reflected below. Motion passed.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

12. Discussion and/or Action on Consolidated Fee Schedule

(See Attachment #8)

The Fee Schedule had been approved in a prior meeting, but the wrong document had been printed at that time. Some typos had been fixed and some fees had been updated. Mostly the fees

remained the same. **TCM Anderson motioned to approve the corrected Fee Schedule. TCM Hunter seconded the motion. All votes Aye. Motion passed.**

13. Discussion and/or action on Ordinance 2022-5-22 Land Use Administrative Amendments(See Attachment #9)

The ordinance had been sent back and forth between the Town Council and Planning Commission for over a year. The first point of discussion was alternates. TCM Powell wondered if an alternate is needed when there are ways of including board members electronically when they're absent. TCM Ahlstrom said it's nice to have an alternate especially for voting. The odds are better when you have more members. Another good thing about alternates is that they are essentially getting trained for a future position on the commission. TCM Hunter said it's hard enough finding 5 members for the Planning Commission let alone one more as an alternate. Mayor Sorensen and TCM Anderson agreed with both points. Mayor Sorensen asked if they could rewrite it to say, "may have one alternate." The council was happy with that change. The Council debated #6 on 15.5.020 and changed it to say, "within fifteen days after the presentation to the Planning Commission." They also removed some redundant language in the same section.

TCM Powell questioned what the word "proper" means when it comes to site plans on "(a)" of 15.5.020. TCM Hunter explained that some people come in with a plan on a piece of paper, but the commission needs something more official than that. TCM Powell was concerned that residents would have to spend lots of money on an official surveyed plan just to have it turned down. He was also concerned that not every applicant would be treated fairly. More clarity and consistency about what is required would help. TCM Anderson suggested that they take out the word "proper" and leave "accurate". Other members of the TC agreed with that change. TCM Ahlstrom pointed out that there's a confusion between appeals and variances. He proposed that the "Appeal Authority" be changed to "Appeal and Variance Authority" to clarify that there are two different things that can be done. **TCM Hunter motioned to approve Ordinance 2022-5-22 with the changes noted. TCM Ahlstrom seconded the motion. Roll call vote. Votes reflected below.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

14. Discussion and/or action on approval of tree removal for Huntsville Town and Cemetery.



Mayor Sorensen reviewed the situation with the trees in Huntsville Park. The beetle infestation of the trees in the park has destroyed many of them over the past year. Jake Songer has done what he could by scraping bark and having the tops removed off of some. Thousands of dollars were spent removing the dead trees last year. Mayor Sorensen asked to approve \$15,000 to cut down more dead trees in the park and a couple in the cemetery. One healthy tree that was in the way of the new Town Hall/Community Center would also need to be removed.

**TCM Anderson motioned to approve up to \$15,000 for tree removal. TCM Hunter seconded the motion. All votes Aye. Motioned passed.**

Department Updates:

Mayor Sorensen talked to Jeanie Wendell from the Ogden Valley News to research the number of accidents coming off of Trappers Loop. The number was higher than what was recorded with UDOT. Mayor Sorensen and TCM Anderson met with UDOT recently to talk about the runaway truck lane. UDOT has a limited number of safety funds and they are currently working on the same thing up at Powder Mountain. They don't have the money now to do both, but hopefully in the near future they can build something on Trappers. Mayor Sorensen will keep in contact with them.

The Wounded Warriors will be in town during the week to do their ride. Mayor Sorensen asked the TC to come out and support them.

The Town is one step closer to having a code enforcement officer. The Town had one in the past but eventually severed ties. Perhaps it was because of the inconsistency in how the officer was being instructed to enforce the rules.

Parking in the Town was discussed. Cars are still parking illegally quite frequently and TCM Anderson wondered if a good deterrent would be to change the sign to a warning about towing. TCM Hunter wondered if people could see the signs. Maybe there needs to be more. Mayor Sorensen asked the TC to think about these things over the winter and be ready to make a decision come spring.

The discussion changed to alleyways. TCM Ahlstrom suggested there be a warning before enforcement. TCM Powell said it was time for the Town to either take control of the alleys or abandon them. There's encroachment in the alleys all over town. Do they need to be resurveyed? TCM Hunter said the need would probably be on a case by case basis.

The committees were mentioned again. TCM Powell said he would head the Park and July 4<sup>th</sup> committee and Mayor Sorensen will head the 100 year committee.

TCM Hunter suggested that the agenda for the TC Meeting be set the weekend before to allow the TC to be prepared for the next meeting. The TC wondered if it needed to be an ordinance or resolution to make that official. Nikki was asked to talk to Bill Morris about that. TCM Ahlstrom suggested it be put in the newsletter.

TCM Anderson inquired about the Forest Service survey. He suggested they have a friendly meeting with Sean Harwood to discuss Forest Service and Town issues. Nikki was asked to set something up in the next week.

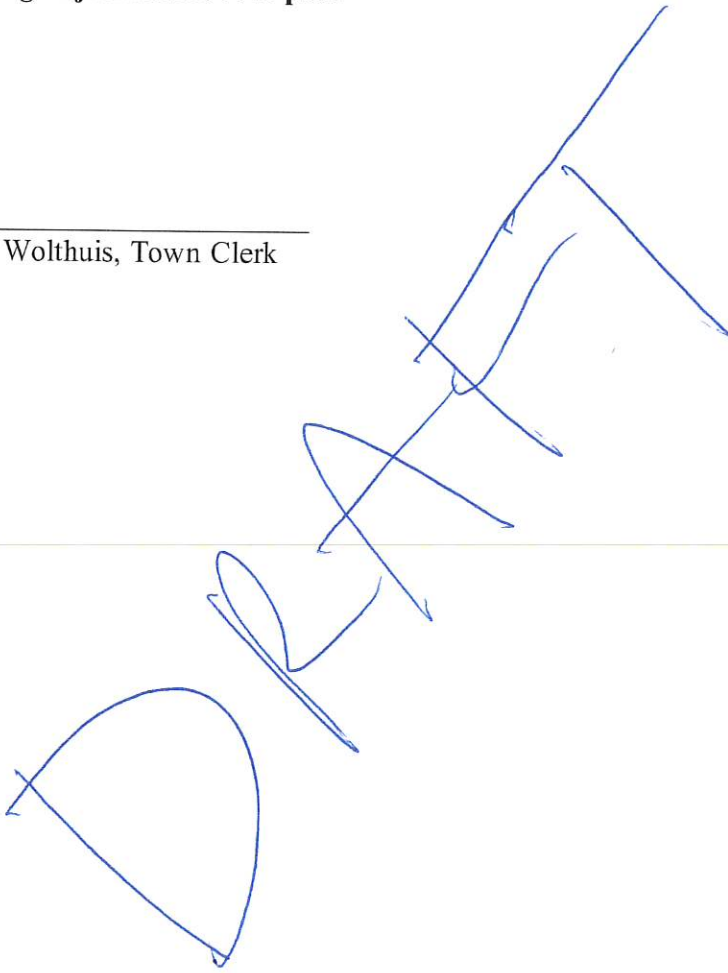
TCM Ahlstrom mentioned that he has been contacted by someone very interested in buying the Town lots in the Park Subdivision. Mayor Sorensen suggested they finish the meeting and have a closed session regarding the real estate decision on the property

**TCM Ahlstrom motioned to approve the bills from July. TCM Hunter seconded the motion. All votes Aye. Motion passed.**

**TCM Hunter motioned to adjourn the meeting and reconvene in a closed session. TCM Anderson seconded the motion. All votes Aye. Motion passed.**

**Meeting adjourned at 9:49 p.m.**

\_\_\_\_\_  
Nikki Wolthuis, Town Clerk



**HUNTSVILLE TOWN**

P.O. BOX 267  
 HUNTSVILLE, UT 84317  
 (801) 745-3420

**Special Event Application**

*Activities held on Town streets or Town property are defined as "special events" when they are an athletic, entertainment, or political activity held for profit, nonprofit, or charitable purposes with the anticipated number of participants plus spectators exceeding 150, or any event/gathering requiring alteration of Town traffic/closing of a Town street.*

This application will be reviewed by the Town Council. The Council will make a determination on granting the request based on the impact of the event on traffic, security, welfare, convenience, health and safety of the public, and the plans of the applicant to mitigate these concerns. No permit will be granted with evidence of insurance listing the Town as an additional insured. If a permit is granted, the Town makes no guarantees and assumes no liability for the safety of participants or spectators of special events. The event may also require coordination with any of the applicable agencies: Weber-Morgan Health Department, Weber County Sheriff Department, local Fire District, other Weber County recreational services that may be impacted.

Fees for Special Events are based on the number of people attending and participating in the event.  
 150-300 people: \$1000 for park rental with a \$250 refundable cleaning fee  
 301-500 people: \$2000 for park rental with a \$500 refundable cleaning fee  
 501 and above: \$3500 for park rental with a \$750 refundable cleaning fee

**YOUR INFORMATION:**

Name of Applicant: Brian Brown Group/Function: Intermountain Harley Davidson  
 Address 2928 So. Skale Street City SLC Zip Code UT  
 Home/Cell Phone [REDACTED] Email Address: [REDACTED]

**EVENT INFORMATION:**

Name of Event: 2023 Intermountain Harley-Davidson Fall Ride  
 Event Description: Motorcycle scenic tour ending in Huntsville  
 Is your event public or private? Private - All attendees will pre-register for event  
 Event Date: 10/15/23 Event Times: 12:30P - 4:30P  
 Time of operation: On Sunday Oct. 15 (12P-5P)  
 (Include start of set-up through the end of take down)  
 Estimated number of people participating: 300  
 (500+ requires mass gathering permit through Weber County)



Special Event Application: page 2

Facilities Required by Huntsville Town: Use of Huntsville City Park

Please answer the following questions. If your answer is "yes" to some of the questions, you will need to provide additional information as indicated:

1. Have you applied previously to hold this event in Huntsville Town? Yes  
*If "yes," please complete Special Event Application Section A only. If "no", please complete the rest of this page.*
2. Is your event a multiple day event? NO  
*If yes, please complete Special Event Application Section B*
3. Will there be a cost for admission and/or vendor sales?  
*If yes, please complete Special Event Application Section C*
4. Are you filming on public property?  
*If yes, please complete Special Event Application Section D*
5. Will this event require Huntsville Town Services?  
*If yes, please attach list of those services (ie, Police, Sanitation, power, water, etc.)*
6. Will this event use, cross or close any public roads, sidewalks or trails?  
*If yes, please attach a map with a proposed barricade plan. If State or County roads are involved, please attach proof of proper permitting, or provide details.*
7. Does the event include a run, walk, race, or parade route?  
*If yes, please attach a map with the proposed route*
8. Will food be served at this event?  
*If yes, please contact Weber-Morgan Health Department*
9. Will you be bringing in, setting up or staking any special equipment?  
*If yes, please attach a description of the special equipment*
10. Do you anticipate any parking problems?  
*If yes, please attach a parking plan*

*If you answered "yes" to question 2 (multi-day event), question 3 (charging admission and/or vendor sales) and/or question 4 (filming on public property), you must provide a certificate of insurance with your application.*

I agree that I and the organizers of this event will abide by all laws, rules and policies applicable to this event and will follow any instructions of the Huntsville Town Staff and Weber County Sheriff. I also acknowledge that completion and submission of this form or any other related forms does not guarantee final approval of my event. I have also read the attached policies and procedures that are applicable to my event.

SIGNATURE: 

DATE: 9/5/23

**Section A (Previously Held Event)**

**When was your event last held in Huntsville Town?**

2018

**Describe any changes or additional needs for your event this year?**

Intermountain Harley-Davidson consists of 4 dealerships throughout Northern Utah: Salt Lake, Sandy, Ogden and Logan. On Sunday, October 15 each store will pick an individual route to arrive at Huntsville City Park. Once at the City Park riders will receive a catered lunch (included in ride registration fee) and be entertained by live music at the park.

## Section C (Admission/Vendor Sales)

Event organizers are responsible for informing Huntsville Town of all vendors in attendance before the event and must ensure that each vendor is properly licensed. Likewise, event organizers are responsible to ensure that all sales tax is collected by vendors at the event and is properly reported and turned in. This form does not apply to tax-exempt charitable/non-profit organizations accepting admission for fundraising purposes, unless a portion of admission fees or vendor sales are retained by the event organizer or vendor for business purposes.

Will all, or a portion of, admission fees or vendor sales be retained for business purposes by the event organizer or vendor?

Please list the number of anticipated vendors at the event: 2

Please list all vendors:

Organization	Contact	Phone	Email
Coetas Catering	Greg Coetas	501-587-1725	N/A

— Food Truck

- Will any funds or proceeds be collected from this event?
- If yes, will a fee be charged for admission?
- If yes, will products be sold at the event?
- If yes, do you have an IRS 501(c)3?
- If yes, will proceeds go to a charitable/non-profit organization?
- If yes, please name the charity or non-profit:

RE: Town consolidation of lots

Devron Andersen <devron.andersen@sunrise-eng.com>

Fri 9/1/2023 9:56 AM

Nikki,

I started working on your consolidation project this morning and came across a situation that may change the direction the Town wants to go on this project. In my last email I had stated that none of the parcels you requested to be consolidated were a part of a subdivision. In digging into this project, I found that the parcel 24-132-0001 is actually a subdivided lot in the Huntsville Town Park Subdivision Phase 2. Knowing this information, I need to explain how this makes things different from what I said before and make sure we are on the same page so that you guys get the end result that you want.

So, when looking at the County GIS map what we are seeing is Parcel Tax ID Numbers. Every Parcel Tax ID Number must contain at least one parcel but may also contain multiple parcels. Parcels of land are defined by legal descriptions on record and multiple parcels can be included into one Parcel Tax ID Number without changing the legal descriptions of the parcels. In your case I was thinking that we could consolidate the three parcels into one overall parcel with one overall description and have that one parcel be under one Parcel Tax ID Number because I believed that none of them were subdivided lots. However, where 24-132-0001 is Lot 4 of the Huntsville Town Park Subdivision Phase 2, we cannot consolidate or change that lot without doing a subdivision amendment. What we can do is create one new single parcel out of 24-014-0040 & 24-014-0039 and we can request that it and Lot 4 be included under one Parcel Tax ID Number. So, the Town would still own two parcels (Lot 4 and the others combined into one), and both parcels would be assessed under one new Parcel Tax ID Number. We can still accomplish

this within the parameters of the quote I gave you previously. The only downside to this is that Lot 4 will stay exactly as it is as I have shown on the

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attached Ownership Plat.

If the Town must consolidate the three into one single parcel under one single Parcel Tax ID Number, they will have to amend Lot 4 to include all of the

land. Amending a Lot in a subdivision can be a lengthy process and would require a survey.

Let me know which direction you would like to go, and if any of you have any questions about any of what I have explained please feel free to give me a

call on my cell at 435-760-7642. Sometimes these things are easier understood in a discussion than over email.

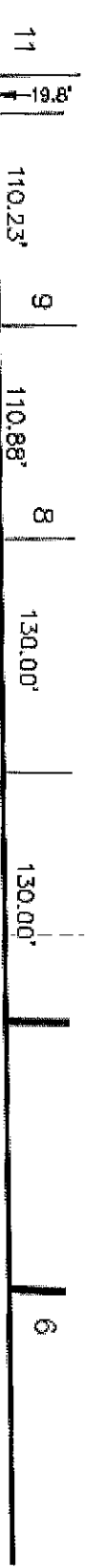
Thanks,

Devron Andersen P.L.S.



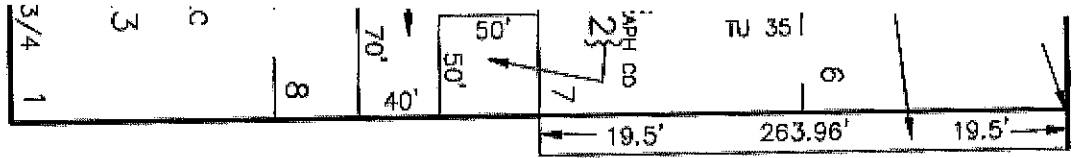




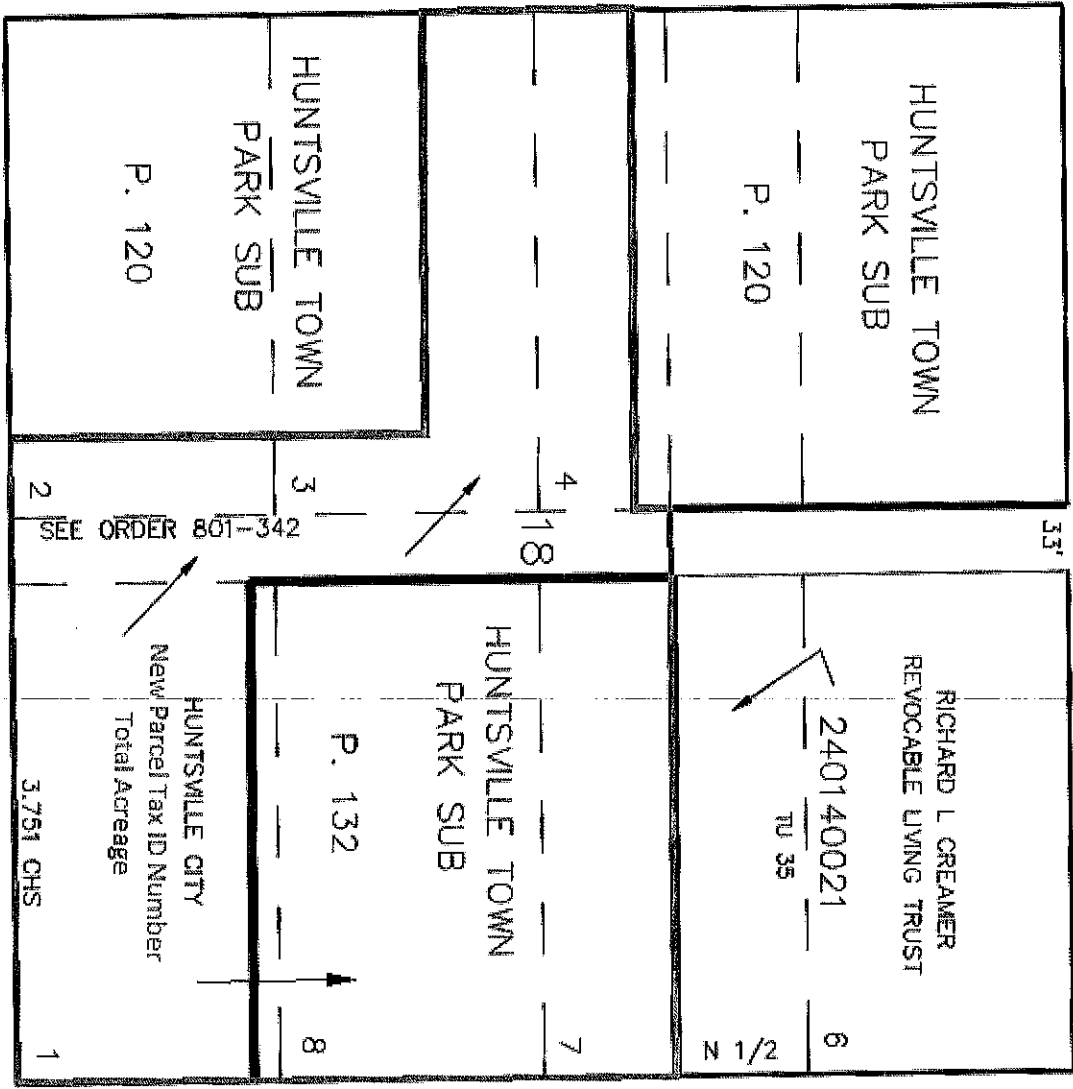


ST STREET

N 88°39' E 627.06'



\*\*7400 EAST ST.



N 1°21' W 626.93' \*\*7500 EAST ST.

S 88°39' W

SOUTH

ST.

\*\*SEE STREET NAME CHANGE

627.06'

88'



