

**MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING**  
**Thursday, May 15, 2025, 6:00 p.m.**  
**Huntsville Town Hall, 7474 E. 200 South, Huntsville**

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Deputy Clerk	Present

**Citizens:** Sarge Tovar, Liz Poulter, Jeff Keeney, Lonny Bailey, Jim Truett, Rex Harris, Deann Smith

1 Mayor Richard Sorensen called the meeting to order.  
There is a full quorum present.

2-Pledge of Allegiance led by Former Mayor Jim Truett

3-Opening Ceremony given by Bruce Ahlstrom

4-Public Comments:

**Sarge Tovar** of the American Legion explained the details of the Memorial Day service at the Huntsville Cemetery including the announcement that there would be no flyover this year during the program. The jets were scheduled elsewhere. He informed the council that he is now the Vice Commander for Weber and Davis Counties.

**Liz Poulter-** came to thank the Town Council for all the good they do.

**Jim Truett-** is a Weber Fire Board member. The fire chief would like to come and make a presentation to the Town Council soon about some of the big changes coming to the valley.

5. Sheriff's Report

No Report

6. Discussion and/or action on approval of Minutes for TC Meeting May 1, 2025 (See Attachment #1)

TCM Sandy Hunter made a small correction, and Nikki noted the change.

**TCM Ahlstrom motioned to approve the Minutes for TC Meeting May 1, 2025.**

**TCM Sandy Hunter seconded the motion. All votes Ayes. Motion passed.**

7. Discussion and/or action on Business License Item Mark Goodson Art (See Attachment #2)

**TCM Sandy Hunter motioned to approve Business License Item Mark Goodson Art. TCM Ahlstrom seconded the motion. All votes ayes. Motion passed.**

8. Discussion and/or action on approval of Ogden Boat Club Garbage Agreement (See Attachment #3)

TCM Sandy Hunter explained the history of the boat club agreement and the problem with garbage collection at their location near Cemetery Point.

**TCM Ahlstrom motioned to approve the Ogden Boat Club Garbage Agreement. TCM Sandy Hunter seconded the motion. All votes Ayes. Motion passed.**

9. Discussion and/or action on a New Cemetery at the Green Waste Facility.

TCM Ahlstrom used the map to discuss the plans they are working on to turn some of the green waste facility property into a cemetery.

He explained that the entrance would be in the northeast corner near a right-of-way owned by a neighbor to the south of the property. They had been in talks with him about using the road in exchange for road maintenance. They would need to survey the road and adjoining properties.

TCM Ahlstrom explained they would put up a berm to separate the cemetery from the green waste landfill. Huntsville's secondary water line was close by and he had spoken with a neighbor north of the property to access the water through their land for the new cemetery.

Lonny Bailey, who digs graves at the cemetery spoke about needing five feet of fill to cover the area. He had already secured 230 loads of dirt from contractors in just two days. The project would take thousands of loads but he was confident with all the construction in the area that they could get the dirt that they needed. He explained that they could also use loads of concrete and asphalt brought in to fill in the pit that's there. They could charge money for those loads.

The TC wondered how this plan was perceived by the neighbors. TCM Ahlstrom stated that there was a positive reaction.

Jim Truett, former mayor, wondered if the cemetery should be located on the south side of the property in the nice, secluded spot across the river that goes through the property. Lonny Bailey and TCM Ahlstrom spoke about how expensive it would be to replace the small bridge that provides access across the river. Another issue was the flood risk because it is close to the river.

TCM Ahlstrom went through the next steps they would need to take to get the cemetery idea rolling. They would need road base to begin improving the road, a rezone of the property from FV-3 to AV-3 to allow for a cemetery, and a survey.

The TC wondered if they were wasting money on the road materials if they were unable to get a rezone. TCM Ahlstrom explained that fixing the road would improve the property and still help the Town gain additional access to the property.

**TCM Hunter motioned to proceed with plans to turn the green waste facility into a new cemetery. TCM Ahlstrom seconded the motion. Roll Call Vote. Votes are reflected below. Motion passed 5-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

**10. Discussion and/or action on approval of Landscaping Bid for Town Hall (See Attachment #4)**

Rex Harris explained that what was needed now was to repair the existing sprinkler lines and plant new grass around Town Hall. Mayor Sorensen spoke with Town Treasurer Melissa Knowles and learned that there was \$24,000 left in the grant money for the new Town Hall for the landscaping plus they could use money from the general fund.

The TC discussed whether they should use the landscape plans that were already drawn. They wondered if fixing the sod and sprinkler lines would ruin any future landscaping plans. Rex Harris did not think they would. He said one of the bidders even included curbing in their price so they could set up areas now for future plants and trees.

**TCM Sandy Hunter motioned to approve up to \$40,000 for landscaping for the New Town Hall with preference for the lowest bid. TCM Ahlstrom seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 5-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

**11. Discussion and/or action on approval of \$9,500 for road repairs (See Attachment #5)**

TCM Ahlstrom explained that the repairs will be on next year's budget. They are getting the same price from the same company that they got a bid from in the previous meeting.

**TCM Sandy Hunter motioned to approve \$9,500 for road repairs. TCM Powell seconded the motion. Roll Call vote. Votes reflected below. Motion passed 5-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
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Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

## 12. Discussion and/or action on approval of Weber Basin Water Shares

TCM Johnson had spoken with Bill White about subleasing Huntsville's Weber Basin water shares. If Bill White subleased the shares it would take \$7,000 off Huntsville's bill to Weber Basin. TCM Johnson had been told that Huntsville's shares are valuable and they shouldn't vacate them.

**TCM Johnson motioned to negotiate for a lease agreement of Huntsville's Weber Basin water shares that is in line with the bill paid to Weber Basin. TCM Ahlstrom seconded the motion. Roll call Vote. Votes reflected below. Motion passed 5-0.**

TCM Powell wondered why it had been said that Huntsville doesn't need the water. TCM Johnson explained that currently Huntsville Town has enough water. The contract to sublease the shares could be negotiated on a year-to-year basis so that if the Town needs the water in the future, they could still use it.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

## 13. Discussion and/or action on appointment of a TC Member on the Huntsville Secondary Water Board.

TCM Johnson explained that there are six members on the Huntsville Waterworks board. Five members are elected by the shareholders, and one board member is chosen by the Town Council. He currently holds two seats because he was appointed and voted in. The Town Council needs to appoint someone else to the secondary water board to meet the requirements.

**Mayor Sorensen motioned to appoint Bruce Ahlstrom to serve on Huntsville Waterworks Board. TCM Sandy Hunter seconded the motion. Roll call vote. All votes Ayes. Motion passed 5-0.**



VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

**14. Discussion and/or action on approval of Huntsville Town 2025 Arbor Day Proclamation (See Attachment #6)**

TCM Sandy Hunter explained that the Town needs to hold Arbor Day every year in order to keep their Tree City USA status. This year the Tree Committee has chosen May 30<sup>th</sup>. For Arbor Day they will be placing small plaques on trees in the park to honor 3 people in Town.

**TCM Sandy Hunter motioned to approve Resolution 2025-5-15 Huntsville Town Arbor Day Proclamation. TCM Ahlstrom seconded the motion. Votes reflected below. Motion passed 5-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

**15. Discussion and/or action on approval of Ordinance 2025-05-15 Parking fines for Huntsville Town (See Attachment #7)**

TCM Ahlstrom spoke about illegal parking being a safety issue. He remembered how crazy the crowds were before they made it illegal to park in Huntsville Town in the summer months. He wondered if a \$50.00 per person fine to park would be like paid parking? TC members felt that if they did that, it might be an advertisement for parking and would create a bigger issue.

**TCM Sandy Hunter motioned to approve Resolution 2025-5-15A Parking Fines for Huntsville Town. Mayor Sorensen seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 3-2.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom		X		
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell		X		

**\* The agenda incorrectly listed this as Resolution 2025-05-15A and because of that the motion was to approve Resolution 2025-05-15A. Subsequently, it was put on the next meeting agenda to approve under the correct title of Ordinance 2025-5-15.**

**16. Discussion and/or action on approval of Special Event Canyon Pipeline (See Attachment #8)**

Nikki, Town Clerk, explained that the company had called just a few days prior and wanted to hold a party for their employees at the park in the first week of June. She put them on the agenda even though she had already posted it because it would be too late if they waited for the next meeting.

She suggested they add a time frame on the special event application so there would be ample time to process it in the future. The TC spoke in favor of that idea.

**TCM Sandy Hunter motioned to approve Special Event Canyon Pipeline for Saturday June 7<sup>th</sup>. TCM Ahlstrom seconded the motion. All Ayes. Motion passed.**

**Department Updates**

**Mayor Richard Sorensen-** Blaine Vernon and Bruce Ahlstrom worked tirelessly at the Town Cleanup at the park and cemetery this year.

The mayor attended a meeting that week about the 4<sup>th</sup> of July celebration. This year the Town will be getting 10 percent of the breakfast revenue. Chandlyr Shupe, a town resident, is going all out on the Patriotic Program. She's planning a Town party coinciding with the program the night before the 4<sup>th</sup>.

**Councilmember Sandy Hunter-** She had nothing to add.

**Councilmember Artie Powell-** A couple living across the Rich Wilder fixed the Town Sign in the park during the town cleanup. The Songers are looking at repainting it. He and Blaine are still working on projects in the park.

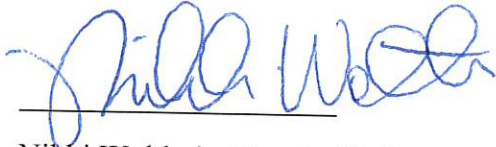
**Councilmember Bruce Ahlstrom-** The north side of the cemetery is eroding into the lake and JUB is helping spearhead efforts to get it fixed. Others from the state are also helping. He met with Sean Harwood from the Forest Service who is retiring at the end of the month. TCM Ahlstrom found out that four entities own land and water rights around that area. Ben Palmer from Representative Moore's office will help coordinate with the different entities to get it done. He was going to meet with him at 10:00 a.m. the following morning.

**Councilmember Lewis Johnson** – He had nothing to add.

**TCM Powell** motioned to approve the April 2025 Bills. **TCM Johnson** seconded the motion. All votes ayes. Motion passed.

**TCM Sandy Hunter** motioned to adjourn the meeting. **TCM Powell** seconded the motion. All votes Ayes. Motion passed.

**Meeting adjourned at 8:00 PM**

A handwritten signature in blue ink, appearing to read "Nikki Wolthuis", is written over a horizontal line.

Nikki Wolthuis, Deputy Clerk

# MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, May 1, 2025, 6:00 p.m.

Huntsville Town Hall, 7474 E. 200 South, Huntsville

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Deputy Clerk	Present
Beckki Endicott	Clerk	Present

**Citizens:** Lt. Butler, Liz Poulter, Corey Cozzens, Ron Gault-Water board chair, Jeff Keeney, Blaine Vernon- Maintenance, Esther Hansen, Jeff Hansen (Facetime)

1 Mayor Richard Sorensen called the meeting to order.

There is a full quorum present.

2-Pledge of Allegiance led by Lt. Butler

3-Opening Ceremony given by Artie Powell

4-Public Comments:

Sarge Tovar reported on recent activities at the American Legion. He spoke about Memorial Day services and honoring Ambrose Hadley, a WW II vet. This year's program will be at noon at Cemetery Point. The Town Council asked Lt. Butler for a police escort to get into the cemetery. Sarge Tovar concluded with a review of upcoming activities including June Jam and Father's Day.

5. Sheriff's Report

Lt. Butler stated that in the first quarter there were 97 reports in Huntsville. He explained that the officers in Weber County are currently working hundreds of overtime hours.

The Ogden Marathon will be on May 17<sup>th</sup> and the UHP will be helping direct traffic at the Huntsville intersections. He announced that the Wounded Warrior and RAGNAR races have both been canceled this year.

In addition, he explained that the County is raising their parking fines around Pineview Reservoir from \$50 to \$150. The Town Council spoke about Huntsville also raising their fines to match Weber County's. The TC felt that people will park in the Town's "no-parking zones" to avoid higher fines from the county, especially if Huntsville's remain at \$50.

The Sheriff's department is considering doing a checkpoint this year down at Cemetery Point. TCM Sandy Hunter asked if Huntsville could get a sheriff to patrol the area on weekends because kids are starting to ride their ATVs illegally in town.

6. Discussion and/or action on approval of Minutes for TC Meeting March 20, 2025 (See Attachment #1)

**TCM Sandy Hunter motioned to approve the Minutes for TC Meeting March 20, 2025. TCM Powell seconded the motion. All votes Ayes. Motion passed.**

7. Discussion and/or action on approval of Minutes for Work Session March 26, 2025 (See Attachment #2)

**TCM Sandy Hunter motioned to approve the Minutes for Work Session March 26, 2025. Mayor Sorensen seconded the motion. All votes Ayes. Motion passed.**

8. Discussion and/or action on approval of Minutes for TC Meeting April 8, 2025 (Attachment #3)

**TCM Sandy Hunter motioned to approve the Minutes for TC Meeting April 8, 2025. TCM Johnson seconded the motion. All votes Ayes. Motion passed.**

9. Discussion and/or action on approval of Food Sales at Huntsville Park during Rec baseball Games (See Attachment #4)

Beckki, Town Clerk, explained that Ogden Valley Rec wants to sell food at the park this summer during baseball games. She said that they would need a peddler's license. Mayor Sorensen and others said that OV Rec. has been a responsible group. They have improved the park and there haven't been any problems during the games.

**TCM Ahlstrom motioned to approve the OV Rec selling prepackaged food at the park with a peddler's license and if they want to prepare food onsite, they will need to get a food handlers permit from the county. TCM Powell seconded the motion. All votes ayes. Motion passed.**

Later in the meeting Corey Cozzens, a representative of OV Rec., came and explained that they would be getting food trucks to come to the park during a couple of games this summer. He asked the Town to help advertise it so they could get a good turnout. The TC thought the northwest corner of the park would be a good spot. TCM Hunter said they could put it in the newsletter.

10. Discussion and/or action on approval of repairs for Jeff Hansen Driveway (See Attachment #5)

Esther Hansen attended the meeting and her husband Jeff was on Face Time. TCM Bruce Ahlstrom explained that a section of the Hansen's driveway was damaged last year when a leak in the town's water system caused the concrete to break apart. The heavy machinery used to repair the leak also appeared to cause damage to the driveway. Jeff Hansen had approached the



Town Council last fall to get help paying to repair the driveway. At the time the TC voted 2-2 so it was not approved.

Jeff Hansen asked the Town Council once again to pay for both slabs to be replaced. The whole driveway would cost \$17,000, but he was asking the town to pay for the portion that was damaged in the leak and leak repair. That amount came to \$5,728. One other bid was 20% higher than that.

**TCM Sandy Hunter motioned to pay for half of the total cost of the damaged area, which is \$2,874. TCM Ahlstrom seconded the motion.**

TCM Lewis Johnson stated that historically the Town has tried to repair damages to landscapes and driveways on town property after utility repairs, but it is not required. He wanted to say on record that they are not wishing to set a precedence. TCM Sandy Hunter referenced the ordinance that states that when the Town accesses the verge for utility work the homeowner is responsible for fixing driveways and any landscaping. She understands that the leak has caused the problem and that's hard, but the Town needs to enforce the ordinance. Mayor Sorensen agreed with TCM Johnson and also understands how a person wants to have landscaping and concrete in the Town verge. At his new home under construction, he is planning on having his driveway built all the way to the road and is accepting that he may have to pay for damages to his driveway in the future.

TCM Powell wondered if the driveway may not have been constructed up to code in the first place.

**Roll Call Vote. Votes are reflected below. Motion passed 3-2.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson		X		
CM Sandy Hunter	X			
CM Artie Powell		X		

11. Discussion and/or action on approval of Resolution 2025-02-20 Huntsville Town Hall Rules (See Attachment #6)

The TC discussed whether they should change the third rule and allow alcohol. TCM Sandy Hunter wondered if they could charge an extra fee for alcohol. It was pointed out that you don't need an alcohol license if it's a private party. With his experience in his private business Mayor Sorensen said that alcohol can be problematic and that there are other options in town for drinking alcohol. The TC talked about allowing alcohol with exceptions, but TCM Powell stated that if they're going to allow them they need to be written in the rules.

Be

Other additions and changes to the rules included adding that weddings are not allowed in the Community center. TCM Hunter stated that since weddings are already not allowed in the park it needs to be written on the website.

The TC changed rule #2 to read, "No candles or open flames in the building except as approved by the town staff." to allow for food warmers that have flames underneath.

TCM Powell suggested changing rule #5 to read "No animals in the building except as provided by law."

**TCM Sandy Hunter motioned to approve Resolution 2025-2-20-B with the additions and changes stated. TCM Ahlstrom seconded the motion. Votes reflected below. Motion passed 4-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen			X	
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

**12. Discussion and/or action on Resolution 2025-5-1-B GMI Contract for Mapping Services (See Attachment #7)**

Water Board chair Ron Gault explained that they wanted to hire GMI to map their secondary and culinary water lines. It would cost \$275 per hour and take around 10 hours. They hired a college student to do some of the work to cut down on costs. The TC pointed out that "culinary water lines" needed to be added to the resolution.

**TCM Ahlstrom motioned to approve Resolution 2025-5-1-B with the changes. TCM Sandy Hunter seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 5-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

**13. Discussion and/or action on Culinary Water Updates (See Attachment #8)**

Ron Gault explained current issues in the culinary water system including high water pressure, distribution being higher than usage, the cost of fixing leaks, and various ways to fix a problem area on 1800 S. He stressed preventative maintenance. He explained a need for residents to flag



the meters on their properties ahead of the GIS Mapping project. He and Blaine suggested getting a local Boy Scout group to distribute the flags.

14. Discussion and/or action on approval of up to \$8,000 for Zion's Bank Water Rates Study (See Attachment #9)

Beckki explained that the water rate study would take 3-4 weeks. It will help the Town determine the right rate for water usage. If people complain about higher rates the Town can reference the study.

The Town has been unable to get help with the great water leak because the income level among its citizens is too high, and the fees are too low.

Beckki spoke about Huntsville's water connection fees. She explained that the fees need to be tied to actual costs such as installation, supplies, maintenance, and clerical work. She explained that if you don't have an impact fee study you can't charge an impact fee. In order to have an impact fee you need growth and that is something Huntsville does not have.

Beckki learned about a new study they are doing called TUFs. It is a new study for utilities because the cost for water and roads is going up so much. One of these studies is currently being done in Weber County in the Ogden Valley area. After doing it, an additional fee can be put in the water bill to pay for roads. Huntsville could do this study in the future.

TCM Ahlstrom wondered if they had to pay for a study every time they wanted to raise the water rates. TCM Hunter wondered if the water rate study would find that Huntsville needed to raise their rates. Ron Gault felt that it would. He said that if the auditor were to look at all the expenses for maintenance on the water system in the past year they would say our rates are way too low.

**TCM Sandy Hunter motioned to approve the water study for \$8,000. TCM Ahlstrom seconded the motion. Roll Call vote. Votes reflected below. Motion passed 5-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

15. Discussion and/or action on approval of funds to repair floors in Huntsville's Historic Building (See Attachment #10)

TCM Johnson explained that he got bids for both historic buildings. He stated that the cost between the engineered finish and the hardwood was minimal, and the hardwood was better. The bids were lower than the other bids obtained by Mark Goodson. Blaine wondered if the hardwood would be good for all uses of the history building. The TC discussed the possibility of using LVP flooring in the history building instead of hardwood.



Mayor Sorensen motioned to approve the Kay Riley bid for the floor in both buildings; \$5927.90 for the old office building and up to \$7,200 for the history library floor. The surface may change according to recommendations and usage. TCM Powell seconded the motion. Roll call Vote. Votes reflected below. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

16. Discussion and/or action on approval of \$9,500 for road repairs (See Attachment #11)

TCM Ahlstrom explained that the cheapest bid for patchwork repairs on roads was \$9,500. In addition, he would get another bid for more work that needs to be done.

Blaine stated that the plow driver for Huntsville Town works for a pavement company and said he could maybe patch some areas when they have an extra supply.

**TCM Sandy Hunter motioned to approve \$9,500 for road repairs. TCM Ahlstrom seconded the motion. Votes reflected below. Motion passed 5-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

17. Discussion and/or action on approval of a new mower for the cemetery (See Attachment #12)

Nikki Wolthuis, Clerk and Cemetery worker, explained that Gary Probasco, former maintenance supervisor for the town, put a new mower in the budget for the year. The best bid for a new mower was from Wilkinson Supply because they would give a \$2,000 credit for the old mower. It would take the price down from \$9,489.27 to \$7,489.27. There was one model left and hopefully they still had it. If they didn't they could possibly buy the mower at another place and try and sell the old mower on their own.

**TCM Sandy Hunter motioned to approve up to \$9,489.27 for a new mower for the cemetery, with preference for the Wilkinson supply bid. TCM Lewis Johnson seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 5-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

18. Discussion and/or action on approval of the appointment of Brent Bateman as the Appeals Authority and the termination of the Board of Adjustments (See Attachment #13)

After looking over the information given TCM Sandy Hunter was impressed with Brent Bateman. She felt that it was a good step to get a third party to do this job. His services would be paid for by those who seek an appeal. Beckki explained that Mr. Bateman works for many cities and was recommended by Huntsville's attorney.

Beckki reminded the Town Council that the last few appeals cases were very complex and the Town ended up paying way more for legal advice than what they had charged in fees. It is now in our fee schedule for the appellant to pay a base rate plus legal fees.

**TCM Sandy Hunter motioned to approve Brent Bateman as the Appeals Authority, and terminate the current board of adjustments. TCM Ahlstrom seconded the motion.**

TCM Powell was concerned with the open-ended costs. Beckki stated that Mr. Bateman would look at the case and give a fee. The Town could handle it another way if it's too expensive for the townspeople. **Roll call vote. Votes reflected below. Motion passed 5-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

Department Updates

**Mayor Richard Sorensen-** announced that there was a new door installed in the chamber room and now it has a capacity of 174 people.

**Councilmember Sandy Hunter-** said that we need to get a new code enforcement officer. They could possibly get one from Morgan or Mountain Green. The Weber County code officer has never billed Huntsville Town and has never informed the town of the work she is doing here.

She also said that Arbor Day is May 30<sup>th</sup>. RMP dropped off vouchers for new trees that could be used at the new Town Hall.

**Councilmember Arti Powell-** They got a check from Ogden Valley Park board for the first quarter's bills. Blaine has been working hard on various projects in the park including getting ready for the town cleanup day Saturday. The cleanup will include picking up branches in the parks and cemetery.

The drain field for the playground bathrooms had collapsed in the park. TCM Powell got a verbal bid to fix it for \$20,000 to \$30,000. Mayor Sorensen stated that he will call another guy to get a better bid.

**Councilmember Bruce Ahlstrom-** spoke about the details of moving the history center to Town Hall.

He stated that FEMA wants more information for a pre mitigation disaster report. It's important for flood insurance.

They are looking at the possibility of making a new cemetery at the landfill property.

**Councilmember Lewis Johnson** -He had nothing to add.

**TCM Powell motioned to approve the March Bills. TCM Sandy Hunter seconded the motion. All votes ayes. Motion passed.**

**TCM Sandy Hunter motioned to adjourn the meeting. TCM Powell seconded the motion. All votes Ayes. Motion passed.**

**Meeting adjourned at 9:23 PM**

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Nikki Wolthuis, Deputy Clerk






May 9, 2025

 [www.huntsvilleutah.gov](http://www.huntsvilleutah.gov)

 801.745.3420

 PO Box 267  
Huntsville, UT 84317

**Mayor**

Richard L. Sorensen

**Town Council**

Sandy Hunter

Artie Powell

Bruce Ahlstrom

Lewis Johnson

**Town Clerks**

Shannon Smith

Nikki Wolthuis

Beckki Endicott

**Treasurer**

Melissa Knowles

**Attorney**

Bill Morris

**To:** Huntsville Town Council

**Submitted By:** Nikki Wolthuis, Deputy Clerk

**Subject:** Business License for MBG Fine Art LLC

**Background:** The business is focused on fine art oil painting and the sale of the same.

**Recommendation:** To approve a business license.

**Motion:** To approve/not approve a commercial business license for MBG Fine Art LLC

**Action:**

**Motion:**

**Second:**

**Mayor Sorensen:**

**Bruce Ahlstrom:**

**Lewis Johnson**

**Sandy Hunter:**

**Artie Powell:**



May 15, 2025

Re: The Ogden Boat Club and Town Dumpster Use

**Mailing Address**

P.O. Box 267  
Huntsville, UT 84317

**Phone**

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801.745.1792

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**Mayor**

Richard L. Sorensen

**Town Council**

Artie Powell  
Sandy Hunter  
Lewis Johnson  
Bruce Ahlstrom

**Town Clerk/Recorder**

Nikki Wolthuis  
Shannon Smith  
Beckki Endicott

**Treasurer**

Melissa Knowles

**Attorney**

Bill Morris

To: The Ogden Boat Club, Huntsville, UT

This letter proposes extending the agreement between the Ogden Boat Club and the Town of Huntsville regarding garbage service.

The Boat Club has encountered issues with the public dumping trash in its bins when the bins were left on 100 South Street. To mitigate this problem, it was determined that, given the minimal amount of waste generated by the Club, it may utilize the Town's dumpsters for disposal purposes. While the Boat Club does not maintain waste bins on its premises, it contributes to the cost of garbage collection through payments made to the Town.

The Town Council formally approved this arrangement on June 2, 2022, for an initial term of two years. The Town now proposes to extend the agreement for an additional ten years, through to June 1, 2035, unless circumstances arise that necessitate reconsideration or termination of the arrangement.

Sincerely,

---

Richard Sorensen  
Huntsville Town Mayor



# Tc Minutes 6-22-22

the high school. The data can help guide their actions as an organization. The data currently shows that kids are really struggling with their mental health. The last few years of COVID have taken their toll on the mental health of kids.

Madeline Robles described the area that the Weber CTC serves. The Valley is unique in its community versus Harrisville and North Ogden. She would like to see if the community has ideas about how to support the kids in the Valley. The Weber CTC does not have any youth involvement from the Valley.

Mayor Sorensen thanked Madeline for coming. Currently, Huntsville does not have a lot of families with kids. Because the rest of the valley is unincorporated, it is difficult to reach the population. The Town Council suggested working with the Ogden Valley Planning Commission. TCM Powell suggested the CTC talk to Rod Layton and the Children's Justice Center about the resources they are providing here. Another suggestion was to work with the churches here in the Ogden Valley.

## 10-Discussion and/or action on approval of Wounded Warrior Ride Event. (See Attachment #4)

Mayor Sorensen was made aware of this event through an email received through Frontier, the Weber County multidepartment communication tool. There is always hesitation to add new events to the Huntsville calendar. It is difficult to balance the quality of life of residents with those who want to visit or recreate in the valley. After some research, Mayor Sorensen, felt that this was a very meaningful charity event that is sponsored by the Wounded Warrior Organization. The event will start and end in Huntsville with lunch at the park. The event will be August 26<sup>th</sup>. There will be 47 people and support staff on the ride. **TCM Bruce Ahlstrom motioned to support the Wounded Warrior Ride Event.** TCM Anderson seconded the motion. All votes Aye. Motion passed.

11-Discussion and/or action on event date for 2023 Cycle Kart Race. Kelly Wood joined the meeting on Zoom and thanked the Town Council for the last three years of cycle kart racing in Huntsville Town. This year the event will donate \$3,000 to the Town of Huntsville from the proceeds of the race. The organizers will also donate to the Church of Jesus Christ of Latter-day Saints for the use of their parking lot over the weekend. They are seeking a date for 2023. Mayor Sorensen suggestion May 19-20, 2023. **TCM Bruce Ahlstrom motioned to approve the 2023 Cycle Kart Race for the May 19-20 date.** TCM Powell seconded the motion. All votes Aye. Motion passed.

12-Discussion and/or action on business license for Imagine Music. (See Attachment #5) Imagine Music is located in the old Town Hall. They provide private music lessons. **TCM Anderson motioned to approve the business license for Imagine Music.** TCM Bruce Ahlstrom seconded the motion. All votes Aye. Motion passed.

13-Discussion and/or action on the boat club using the Huntsville Town's dumpster. (See Attachment #6) TCM Sandy Hunter rehearsed the history and background on Attachment #6. The boat club is requesting an official letter to provide permission to use the dumpsters at Huntsville Park. TCM Bruce Ahlstrom suggested that a date be added so there is a term of use. TCM Powell suggested 5 years. An alternate term of two years was proposed and suggested that the letter reflect that a renewal based on the agreeable use after two years. **TCM Bruce Ahlstrom motioned to approve a written letter to the Ogden Boat Club to use the town dumpsters in Huntsville Park for a period of two years with the option of renewal.** TCM



Powell seconded the motion. All votes Aye. Motion passed. Shannon will draft the letter for approval of the Town Council.

14-Discussion and/or action on Ordinance 2022-5-26-B: An Ordinance Amending the C-1 zone. (See Attachment #7) Mayor Sorensen invited John Janson, land planner, to give the Town Council an update on the C-1 zone ordinance. John Janson was invited by the Town Council to come up with design standards for our C-1 zone. He has taken some pictures and noted the design and style of the commercial zone. He has drafted his ideas in this ordinance. In addition, he has created several architectural features that could be selected by a developer to help enhance their buildings and create continuity in the commercial zone. The Planning Commission has recommended this ordinance. The PC has had healthy discussion regarding the standards. The last set of standards that were modified was for some historic fencing.

Mayor Sorensen went over some of the standards for roofs which John has drafted for Huntsville Town. There were many edits suggested including using the word "may" by the exterior walls to be less prescriptive.

TCM Sandy Hunter asked John Janson about freestanding signs. This was in the ordinance originally, but John Janson would like to address the signs in the sign ordinance.

TCM Artie Powell motioned to approve Ordinance 2022-5-26-B as amended. TCM Anderson seconded the motion. Roll Call Vote. All Votes Aye. Motion Passed. The votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

15-Discussion and/or action on Ordinance 2022-5-26-A: An Ordinance Amending the A-3 zone. (See Attachment #8) Shannon Smith gave the background for this ordinance. Beckki has added the residential standards to this ordinance. There have been modifications based on animals and equipment that might be stored in the A-3 zone. For example, in the previous ordinance the references to beavers were taken out of the code.

TCM Anderson asked about the conditional uses under this title. He commented the phrase "permitted, conditional uses" is confusing. He suggested the references to slaughtering of animals in an area where people are paying a premium for the land they are purchasing, is not a desirable use of a three-acre lot. The Town Council discussed the purpose of the A-3 zone. TCM Hunter suggested the HOA for the Sage Development would govern many of the things suggested in the zone chapter. TCM Anderson suggested the Town Council think about the difference between hobby farming and actual slaughtering of small animals on a three-acre lot. TCM Sandy Hunter stated the Planning Commission had a hard time recommending the slaughtering of animals. She suggested the TC delete that from the ordinance.

June 23, 2022

Re: The Ogden Boat Club and Town Dumpster Use

To: The Ogden Boat Club, Huntsville UT

The purpose of this letter is to clarify a verbal agreement between the Town of Huntsville and The Ogden Boat Club. It was discussed some years back and come to an agreement that the Boat club will have the use of the Town Dumpsters at the park in Huntsville. The Boat club pays for garbage and recycling through the Town but does not have these cans on their premise. This is because the issue of the cans needing to be set out by the main highway and being used by the general public. The Boat Club ran into this issue in the past and decided to forfeit the cans it is being billed for. In exchange it was agreed that with the small amount of garbage they have, the boat club could dispose of it in the Town Dumpsters.

This Issue was brought up recently before the Town Council on June 2<sup>nd</sup>, 2022. It was the consensus of the Town Council at that time that this arrangement was acceptable, and the Town Council would offer this in writing for a period of 2 years. The Town Council requests that in 2 years' time this arrangement be reviewed and renewed if agreeable to both parties.

Sincerely,

Mayor Sorensen and The Huntsville Town Council



Received Bids for Huntsville Town Hall Sprinkler Repair and Seeding  
May-25

Bidders	Bid
Pack Attack	\$36,824.00
Superior Outdoor, Inc.	\$39,580.00
Western Landscaping	\$54,220.00
Grass Plus	\$61,458.00

**LaRose Paving, Inc.**  
P.O. Box 12910 • Ogden, Utah 84412  
801-675-5309

TC Minutes 5-15-25  
Attachment #5  
**PROPOSAL**

PAGE NO. \_\_\_\_\_  
OF \_\_\_\_\_ PAGES

**SPECIALISTS IN: ASPHALT PAVING • SEAL COAT • CRACK SEAL**

PROPOSAL SUBMITTED TO:		PHONE: 801-745-3420	DATE: 3/26/2023
NAME: Huntsville City Corporation		JOB NAME: 2025 Misc Asphalt Patching Repairs	
STREET: 7309 East 200 South		STREET: Various Locations	
CITY: Huntsville	STATE: UT 84317	CITY: Huntsville	STATE: UT

**WORK TO INCLUDE:**

- Sawcut damaged areas, excavate, grade and compact existing material.
- Tack coat all vertical edges.
- Furnish, place and compact 4"asphalt pavement, 2,000/SF @ \$4.75/SF

**\$9,500.00**

\*Areas to be marked and measured with city representative.

\*To be measured and billed upon completion.

Any changes from above will be discussed with owner and billed accordingly

We hereby propose to furnish labor and material - complete with the above specifications for the sum of \_\_\_\_\_

\_\_\_\_\_ dollars (\$\_\_\_\_\_) with payment to be made as follows:  
Net due in 30 days following date of invoice, including monthly payments equal to the evaluation of work performed in any preceding month, interest at the rate of 1 1/2% per month charged on all past due accounts. This is an annual percentage rate of 18%. Purchaser agrees to pay reasonable legal fees, if it becomes necessary to place account for collection.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above the estimated. Contractor shall not be responsible for breakage of curb, gutter and sidewalk when existing conditions require crossing concrete. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. LaRose Paving, Inc. is not responsible for any work performed between October 15th and April 1st.

**IF THIS BID IS ACCEPTED, PLEASE  
SIGN AND RETURN WHITE COPY**

Authorized Signature \_\_\_\_\_

NOTE: This proposal may be withdrawn by us if not accepted within 14 days.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.  
Payment will be made as outlined above.

ACCEPTED:

Date \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

**Resolution 2025-5-15**

A RESOLUTION OF THE HUNTSVILLE TOWN COUNCIL  
PROCLAIMING MAY 30, 2025 AS ARBOR DAY IN  
HUNTSVILLE, UTAH.

**WHEREAS**, THE Huntsville Town Council of Weber County, Utah, in recognition of the Country's Arbor Day Celebrations observed across the State of Utah as well as the United States of America, and

**WHEREAS**, Huntsville Town recognizes trees are a source of joy and spiritual renewal, and

**WHEREAS**, Huntsville Town will add commemorative plaques to the trees dedicated to Mayor Jim McKay and Planning Commission Chairman Doug Allen as well as dedicate a tree and plaque to town employee Tim Hansen.

**NOW THEREFORE**, the Huntsville Town Council does hereby establish May 30, 2025, as

***"Huntsville Town's Official Arbor Day Celebration"***

and calls upon the residents of Huntsville to join together in this cause and if at all possible to plant a tree for the purpose of Town Beautification for the enjoyment of future generations.

---

Richard L. Sorensen, Mayor

**STAFF REPORT TO TOWN COUNCIL**

**May 6, 2025**

**Parking Fines Increase**

**Findings:**

In April 2025, Weber County considered and passed an ordinance raising the parking fines around Pineview and Causey. The rates went from \$50.00 to \$150.00 in these areas, while keeping parking fines in the rest of Weber County jurisdiction at \$50.00.

Huntsville Town rates were established in April 2018. Our agreement with the Weber County Sheriff's Office was also established at that time. Our current parking fine is \$50.00.

**Staff Recommendations:**

The number of tickets for that last four years have been provided in the packets, along with the agreement from WBSO. Also provided is the Weber County Ordinance and Huntsville Town's draft ordinance.

**Required Action:**

**Motion to Approve** (Example: I move to recommend Approval of Ordinance 2025-5-15 list reasons for approval Subject to Staff and other agency comments, and other conditions.

**Motion to Deny** (Example: I move to recommend Denial, list reasons for denial.

**Motion to Table** (Example: I move to Table, list reasons for tabling. Date tabled to and requirements for reappearance.)

**ORDINANCE NO: 2025-5-15**

**AN ORDINANCE OF HUNTSVILLE TOWN RAISING PARKING FEES IN REPOSE TO THE  
INCREASE IN FINES LEVIED BY WEBER COUNTY AROUND PINEVIEW RESERVOIR**

**WHEREAS**, Huntsville Town (hereafter “Town”) is a municipal corporation, duly organized and existing under the laws of the state of Utah;

**WHEREAS**, Weber County amended their parking fines in Weber County Code section 42-4-8 and increased fines around Pineview Reservoir starting on May 15<sup>th</sup>, 2025;

**WHEREAS**, many of the areas of access to the Pineview Reservoir are located on the streets of the Huntsville Town peninsula.

**WHEREAS**, the Huntsville Town Council does not desire to see an increase in the parking traffic pushed to Huntsville Town by the increase in fines from Weber County parking areas;

**WHEREAS**, Huntsville Town Code 12.5 prohibits parking along the streets designated “No Parking” or “Parking by Permit Only” by a sign or device placed in said area in Huntsville Town from May 1 through September 30th;

**NOW, THEREFORE**, be it resolved by the Town Council of Huntsville, Utah as follows:

**Section 1: Repealer.** This resolution supersedes any and all previously adopted parking fine schedules and shall not make invalid any other fees associated with traffic fines and citations.

**Section 2: Amendment.** The Huntsville Town parking fines are amended as follows:

From May 1<sup>st</sup> through September 30th each year, the fines in this subsection shall apply on any vehicle parked along the streets designated “No Parking” or “Parking By Permit Only” by as sign or device placed in said area, or, everything West of 7300 East as being a no roadside parking area.

1. For a vehicle owner who has had no violations of this chapter during the one-year period before the date of the citation:
  - a. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days but is sustained, the fine shall be \$150.00.
  - b. If the fine is not paid or contested within 14 days, the fine shall be increased to \$300.00.
2. For a vehicle owner who has had one or more previous violations of this chapter during the one-year period before the date of the citation:

- a. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days, but is sustained, the fine shall be \$300.00.
- b. If the fine is not paid or contested within 14 days, the fine shall be increased to \$600.00.

**Section 3:** Effective Date. This Ordinance shall be effective immediately upon adoption.

**PASSED AND ADOPTED** by the Town Council on this 15th day of May, 2025.

ROLL CALL VOTE:	AYE	NAY	RECUSED	EXCUSED
Mayor Richard Sorensen				
CM Lewis Johnson				
CM Sandy Hunter				
CM Artie Powell				
CM Bruce Ahlstrom				

---

RICHARD SORENSEN, Mayor

ATTEST:

---

Nikki Wolthuis, Deputy Clerk – Huntsville Town

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the Town Clerk of Huntsville Town, hereby certify that the foregoing Ordinance was duly passed and published or posted as required by state law.

\_\_\_\_\_  
Deputy Clerk – Huntsville Town

DATE: \_\_\_\_\_



Date: April 8, 2025

To: Weber County Board of County Commissioners

From: Sean Wilkinson *sw*  
Director, Community Development Department

Subject: **Public hearing regarding the first reading of an ordinance amending Section 42-4-8 of the Weber County Code of Ordinances**

Agenda Date: April 22, 2025

Documents: Exhibit A: Ordinance Amendment

---

**Summary:** Weber County has seen an increase in parking violations near Pineview Reservoir and Causey Reservoirs, particularly during summer months (May 15<sup>th</sup> through September 15<sup>th</sup>). These parking violations create a public safety hazard by increasing pedestrian traffic near moving vehicles and by reducing the travel space available for vehicular traffic, including emergency vehicles. In an effort to improve this situation and deter parking violations in these areas, increased fines for parking violations are being proposed. Currently, parking violations in these areas result in a fine of \$50 if paid within 14 days, and \$100 if paid after 14 days. The new fines shall apply as follows:

- May 15th through September 15th each year on any highway or road where Weber County has parking enforcement authority in the following two locations: (i) the road to Causey Reservoir, and all roads branching off of it, east of the entrance to the Weber Memorial Park campground; and (ii) all locations within one quarter mile of the Pineview Reservoir high water mark.
  - For a vehicle owner who has had no violations during the one-year period before the date of the citation:
    1. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days but is sustained, the fine shall be \$150.00.
    2. If the fine is not paid or contested within 14 days, the fine shall be increased to \$300.00.
  - For a vehicle owner who has had one or more previous violations during the one-year period before the date of the citation:
    1. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days but is sustained, the fine shall be \$300.00.
    2. If the fine is not paid or contested within 14 days, the fine shall be increased to \$600.00.
- All other locations and times.
  - The fines shall be as follows:
    1. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days but is sustained, the fine shall be \$50.00.
    2. If the fine is not paid or contested within 14 days, the fine shall be increased to \$100.00.



# Exhibit A

ORDINANCE NO. \_\_\_\_\_

## AN ORDINANCE AMENDING PARKING VIOLATION FINES

**WHEREAS**, Weber County has seen an increase in parking violations near Pineview Reservoir and Causey Reservoir, particularly during summer months; and

**WHEREAS**, these parking violations create a public safety hazard by increasing pedestrian traffic near moving vehicles and by reducing the travel space that is available for vehicular traffic, including emergency vehicles; and

**WHEREAS**, the Board of County Commissioners finds that existing parking fines are insufficient to deter parking violations in these areas;

**NOW THEREFORE**, the Board of County Commissioners of Weber County ordains as follows:

1. Section 42-4-8 of the Code of Ordinances of Weber County, Utah, is amended as follows:

Existing code section being amended

**Section 42-4-8      Fine**

Any person who violates the provisions of this chapter shall be liable for a civil fine. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days, the fine shall be \$50.00. If the fine is not paid or contested within 14 days, the fine shall be increased to \$100.00.

Amended code section

**Section 42-4-8      Fine**

Any person who violates the provisions of this chapter shall be liable for a civil fine in the amounts listed in this section.

- (a) From May 15th through September 15th each year, the fines in this subsection shall apply on any highway or road where Weber County has parking enforcement authority in the following two locations: (i) the road to Causey Reservoir, and all roads branching off of it, east of the entrance to the Weber Memorial Park campground; and (ii) all locations within one quarter mile of the Pineview Reservoir high water mark.
  - (1) For a vehicle owner who has had no violations of this chapter during the one-year period before the date of the citation:

- a. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days but is sustained, the fine shall be \$150.00.
- b. If the fine is not paid or contested within 14 days, the fine shall be increased to \$300.00.
- (2) For a vehicle owner who has had one or more previous violations of this chapter during the one-year period before the date of the citation:
  - a. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days but is sustained, the fine shall be \$300.00.
  - b. If the fine is not paid or contested within 14 days, the fine shall be increased to \$600.00.
- (b) For all other locations and times, the fines shall be as follows:
  - (1) If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days but is sustained, the fine shall be \$50.00.
  - (2) If the fine is not paid or contested within 14 days, the fine shall be increased to \$100.00.

2. Effective date and publication

- a. This ordinance shall take effect 15 days after its passage.
- b. The Clerk/Auditor's office is directed to publish a short summary of this ordinance in the *Standard Examiner* newspaper before 15 days after the date of its passage.

PASSED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

BOARD OF COUNTY COMMISSIONERS  
OF WEBER COUNTY

By \_\_\_\_\_  
Sharon Bolos, Chair

Commissioner Bolos voted \_\_\_\_\_  
Commissioner Froerer voted \_\_\_\_\_  
Commissioner Harvey voted \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ricky Hatch, CPA  
Weber County Clerk/Auditor

**SUMMARY OF WEBER COUNTY ORDINANCE NO. \_\_\_\_\_**

**SUMMARY OF AN ORDINANCE OF WEBER COUNTY AMENDING PARKING  
VIOLATION FINES**

On \_\_\_\_\_, the Board of County Commissioners of Weber County adopted Ordinance No. \_\_\_\_\_, which increases parking fines near Pineview and Causey reservoirs during summer months.

Commissioners \_\_\_\_\_ voted in favor of this ordinance.

(If applicable) Commissioner \_\_\_\_\_ voted against this ordinance.

The complete text of the ordinance is available at the Weber County Clerk/Auditor's Office at 2380 Washington Blvd., Ogden, Utah.

DRAFT

**MEMORANDUM OF UNDERSTANDING BETWEEN  
WEBER COUNTY AND HUNTSVILLE  
RELATING TO THE PARKING ENFORCEMENT**

This Memorandum of Understanding (hereafter "Agreement") is made and entered into by and between the Weber County Sheriff's Office, a body politic, corporate and political subdivision of Weber County, State of Utah, (hereafter "WCSO") with its main office located at 721 W 12th St, Ogden, Utah, 84404, and Huntsville Town, a municipal corporation of the state of Utah, hereafter "Town", with its main office at 7309 East 200 South, Huntsville, Utah 84317.

**RECITALS**

**WHEREAS**, WCSO is the law enforcement provider for Town and certain portions of Weber County (hereafter "County");

**WHEREAS**, WCSO and Town are encountering continual parking enforcement issues in and around Town;

**WHEREAS**, WCSO and Town desires to enter this Agreement relating to parking enforcement;

**NOW, THEREFORE**, WCSO and Town enter into this Memorandum of Understanding with the following terms and conditions:

**SECTION ONE  
SERVICES PROVIDED**

1. **Ordinance.** Town has adopted Chapter 42.4 of the Weber County Code, entitled "Parking" (hereafter "Code"), and WCSO and Town shall enforce the same. Town as also adopted Title 12 of the Huntsville Municipal Code, entitled "Parking and Overnight Camping" (hereafter also "Code").
2. **Parking Violation.** Any parking violation under the Code:
  - a. If written by Town, then Town shall submit a copy of the written citation submitted to WCSO for processing through the Sheriff's Office Records Management System by WCSO staff, with the correct location/area code designated.
  - b. If written by County (such as a County Park staff), a written copy of the citation shall be submitted to the WCSO for processing through the Sheriff's Office Records Management System by WCSO staff, with the correct location/area code designated.
  - c. If written by WCSO, a written copy of the citation shall be processed through the Sheriff's Office Records Management System by WCSO staff, with the correct location/area code designated.

3. **Fines.** All fines shall be collected by the WCSO as follows:
  - a. Fines can be paid in person at the WCSO.
  - b. Fines can be paid online through the WCSO web page.
  - c. Any fines collected on behalf of Town by the County or WCSO shall be paid to Town on a monthly basis, with a report of the citations issued and fines collected.
  - d. WCSO may retain an "administrative fee", for administrative costs associated with collection, not to exceed ten percent (10%) of each fine collected by the County or WCSO.
  - e. WCSO may submit unpaid fines to a third-party collection agency, as provided by law or policy of the County, if necessary. All parties to this Agreement understand that an additional percentage of the fines collected may be retained by the third-party collection agency.
4. **Administrative Proceedings.** Town hereby designates the WCSO Administrative Hearing Officer to handle any disputed citations relating to the Town as may be issued by County, WCSO, or Town. WCSO may retain an additional ten percent (10%), representing a "hearing fee", of each fine collected that is subject of an administrative hearing (for total "administrative fee" and hearing fee") not to exceed twenty percent (20%) of the total fine collected.
5. **Labels.** WCSO shall provide Town with labels or adhere to any parking citations submitted to the WCSO indicating the appropriate information for the citation.

## SECTION TWO MISCELLANEOUS PROVISIONS

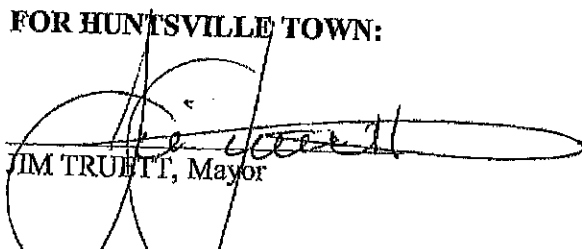
1. **Governing Law.** The provision of this Agreement shall be governed by the laws of the State of Utah.
2. **Records Administration.** County and City shall each maintain appropriate records necessary to properly administer the terms of this Agreement.
3. **Indemnification.** County agrees to indemnify, save harmless and release City and all its officers, agents, volunteers, and employees from and against any and all loss, damages, injury, liability, suits and proceedings arising out of performance of this Agreement which are caused in whole or in part by the negligence of the County.
4. **Employee Status.** Employees of WCSO, County, and Town shall only be construed as employees from the jurisdiction for which they are employed. Each party to this Agreement agrees to abide by the provisions of Title 6 and 7 of the Civil Rights Act of 1964 and any other federal or state law.
5. **Headings.** The headings used in this instrument are for convenience purposes only and afford no legal right.

6. **Severability.** The declaration by any court of competent jurisdiction or any other binding legal source, that any provision of this Agreement is illegal or void, shall not effect the legality and enforceability of any other provision of this Agreement, unless the provisions are mutually dependent.
7. **Entire Agreement.** This Agreement shall constitute the entire Agreement between WCSO and Town, unless an a separate writing is made and signed. Any prior comments, understanding, or representation of any kind that are not set forth in this Agreement shall not be binding upon any party except to the extent incorporated in this Agreement.

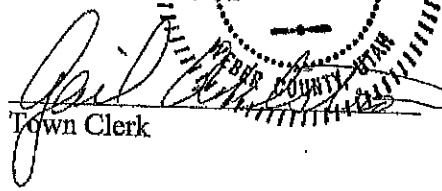
IN WITNESS WHEREOF, WCSO and Town have executed this Agreement to be effective upon proper execution by both parties.

DATED this 20 day of June, 2017.

FOR HUNTSVILLE TOWN:

  
JIM TRUITT, Mayor

ATTEST:

  
Town Clerk



FOR WEBER COUNTY SHERIFF'S OFFICE:

\_\_\_\_\_  
Weber County Sheriff's Office



2021 Record List - Total:94

[illegible]



This image shows a dark, textured vertical strip, likely a book cover or endpaper. The main area is a dark gray with a fine, grainy texture. A lighter, speckled border is visible along the left edge. There is no text or other content present.

[illegible]



2022 Record List - Total:100

[illegible]



The image shows a dark gray, heavily textured surface, likely the cover or endpaper of an old book. The texture is grainy and uneven, with many small, light-colored specks and fibers visible against the darker background. A vertical white strip runs along the left edge of the image, suggesting a hinge or the edge of a page. The overall appearance is aged and worn.

2023

## Record List - Total:50

Date Issued	Defendant	Veh. Plate	Offense Description	Citation Location
06/25/23			PARKING PROHIBITED	6620 E 100 S; FOREST SERVICE GUARD STATION HUNTSVILLE, UT 84317
06/25/23			PARKING PROHIBITED	6620 E 100 S; FOREST SERVICE GUARD STATION HUNTSVILLE, UT 84317
06/25/23			PARKING PROHIBITED	6620 E 100 S; FOREST SERVICE GUARD STATION HUNTSVILLE, UT 84317
06/25/23			PARKING PROHIBITED	6620 E 100 S; FOREST SERVICE GUARD STATION HUNTSVILLE, UT 84317
06/25/23			PARKING PROHIBITED	6620 E 100 S; FOREST SERVICE GUARD STATION HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	7200 E 300 S HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	6917 E 100 S HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	6891 E 300 N HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	6891 E 300 N HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	6891 E 300 N HUNTSVILLE, UT 84317
07/01/23			PARKING PROHIBITED	6891 E 300 N HUNTSVILLE, UT 84317
07/02/23			PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/02/23			PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/02/23			PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/02/23			PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
07/02/23			PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/09/23			PARKING PROHIBITED	7200 E 100 S HUNTSVILLE, UT 84317
07/16/23			PARKING PROHIBITED	6800 E 200 S HUNTSVILLE, UT
07/16/23			PARKING PROHIBITED	6800 E 200 S HUNTSVILLE, UT 84317
07/16/23			PARKING PROHIBITED	6800 E 200 S HUNTSVILLE, UT
07/16/23			PARKING PROHIBITED	300 N 6800 E HUNTSVILLE, UT 84317
07/16/23			PARKING PROHIBITED	300 N 6800 E HUNTSVILLE, UT 84317
07/16/23			PARKING PROHIBITED	200 N 6800 E HUNTSVILLE, UT 84317
07/16/23			PARKING PROHIBITED	200 N 6800 E HUNTSVILLE, UT 84317
07/16/23			PARKING PROHIBITED	170 N 6500 E HUNTSVILLE, UT 84317
07/15/23			PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317



07/16/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/15/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/15/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/15/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/16/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/16/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/23/23		PARKING PROHIBITED	110 S 7100 E HUNTSVILLE, UT 84317
07/22/23		PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
07/22/23		PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
07/22/23		PARKING PROHIBITED	7200 E 300 S HUNTSVILLE, UT 84317
07/30/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/30/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/30/23		PARKING PROHIBITED	7200 E 300 S HUNTSVILLE, UT 84317
07/30/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/30/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/29/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/29/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/22/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/22/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
05/30/23		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317

# 2024 Record List - Total:44

Date Issued	Defendant	Veh. Plate	Offense Description	Citation Location
06/16/24	RI	B	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/14/24	FIN	E	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
06/15/24	FL	IL	PARKING PROHIBITED	170 N 6500 E HUNTSVILLE, UT 84317
06/15/24	HC	IX	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
06/16/24	HU	CC	PARKING PROHIBITED	6700 E 200 N HUNTSVILLE, UT 84317
06/15/24	HA	TH	PARKING PROHIBITED	6891 E 300 N HUNTSVILLE, UT 84317
06/15/24	HC	S	PARKING PROHIBITED	6891 E 300 N HUNTSVILLE, UT 84317
06/16/24	FIN	HH	PARKING PROHIBITED	6891 E 300 N HUNTSVILLE, UT 84317
06/16/24	CA	IL	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/16/24	CC	J	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/16/24	AB	IF	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/16/24	MA	C	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/16/24	RC	IJ	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/16/24	DI	U	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/16/24	WA	RL	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/16/24	EV	M	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/16/24	WI	E	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/16/24	YU	89	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
06/22/24	TA		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
06/22/24	TA	N	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
06/30/24	HE		PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
06/16/24	TO	9	PARKING PROHIBITED	6500 E 100 S HUNTSVILLE, UT 84317
07/06/24	GO	E	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/06/24	ES OS	OD	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/06/24	LO	W	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/06/24	RO	IV	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/06/24	TI	SS	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/13/24	HA	A	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/13/24	OF	B	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/13/24	GI	Z	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT 84317
07/13/24	ANDREWS, CINDY L	887E	PARKING PROHIBITED	6820 E 200 S HUNTSVILLE, UT



07/13/24		1EG	PARKING PROHIBITED	84317 6820 E 200 S HUNTSVILLE, UT
07/14/24		PL	PARKING PROHIBITED	84317 6820 E 200 S HUNTSVILLE, UT
07/14/24		DG	PARKING PROHIBITED	84317 6820 E 200 S HUNTSVILLE, UT
07/20/24		IV	PARKING PROHIBITED	84317 6500 E 100 S HUNTSVILLE, UT
07/15/24		7T	PARKING PROHIBITED	84317 125 N 6500 E HUNTSVILLE, UT
07/20/24		8VT	PARKING PROHIBITED	84317 6820 E 200 S HUNTSVILLE, UT
07/20/24		DR	PARKING PROHIBITED	84317 6820 E 200 S HUNTSVILLE, UT
07/20/24		H2	PARKING PROHIBITED	84317 6820 E 200 S HUNTSVILLE, UT
07/20/24		4UW	PARKING PROHIBITED	84317 7200 E 300 S HUNTSVILLE, UT
07/20/24		6YE	PARKING PROHIBITED	84317 6820 E 200 S HUNTSVILLE, UT
07/27/24		4JP	PARKING PROHIBITED	84317 6891 E 300 N HUNTSVILLE, UT
08/03/24		7XC	PARKING PROHIBITED	84317 6400 E 100 S HUNTSVILLE, UT
07/13/24		389-124	PARKING PROHIBITED	84317 6820 E 200 S HUNTSVILLE, UT

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			<b>05/31/2021 (05/21) Balance</b>	.00	.00	<b>(14,138.60)</b>
06/09/2021*	CR	1001439.0001	Traffic Fines - Uintah City	.00	(17.41)	(14,156.01)
06/16/2021*	CR	1001565.0001	Parking Fines - weber county	.00	(180.00)	(14,336.01)
*			<b>06/30/2021 (06/21) Period Totals ***</b>	.00	(197.41)	<b>(14,336.01)</b>
*						
*			<b>06/30/2021 (13/21) Period Totals ***</b>	.00	.00	<b>(14,336.01)</b>
*						
*			<b>06/30/2021 (14/21) Period Totals ***</b>	.00	.00	<b>(14,336.01)</b>
*						
*			<b>07/01/2021 (00/21) Period Totals ***</b>	.00	.00	<b>.00</b>
07/12/2021*	CR	1001865.0001	Parking Fines - Uintah	.00	(227.14)	(227.14)
*			<b>07/31/2021 (07/21) Period Totals ***</b>	.00	(227.14)	<b>(227.14)</b>
*						
08/09/2021*	CR	1002126.0001	Parking Fines - Uintah Justice Court	.00	(435.76)	(662.90)
08/13/2021*	CR	1002186.0001	Parking Fines - Weber County	.00	(696.60)	(1,359.50)
08/25/2021*	CR	1002328.0001	Parking Fines - weber county	.00	(3,735.00)	(5,094.50)
*			<b>08/31/2021 (08/21) Period Totals ***</b>	.00	(4,867.36)	<b>(5,094.50)</b>
*						
09/13/2021*	CR	1002436.0001	Traffic Fines - Uintah City	.00	(274.08)	(5,368.58)
*			<b>09/30/2021 (09/21) Period Totals ***</b>	.00	(274.08)	<b>(5,368.58)</b>
*						
10/13/2021*	CR	1002808.0001	Traffic Fines - Uintah city	.00	(593.74)	(5,962.32)
*			<b>10/31/2021 (10/21) Period Totals ***</b>	.00	(593.74)	<b>(5,962.32)</b>
*						
11/10/2021*	CR	1003130.0001	Traffic Fines - Uintah City	.00	(569.78)	(6,532.10)
11/10/2021*	CR	1003131.0001	Voids receipt - 1.003130 - Uintah City	569.78	.00	(5,962.32)

Amount type: Actual  
Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
11/10/2021*	CR	1003132.0001	Traffic Fines - Uintah City	.00	(569.78)	(6,532.10)
*			<b>11/30/2021 (11/21) Period Totals ***</b>	<b>569.78</b>	<b>(1,139.56)</b>	<b>(6,532.10)</b>
12/13/2021*	CR	1003452.0001	Parking Fines - Uintah	.00	(334.89)	(6,866.99)
12/22/2021*	CR	1003583.0001	Parking Fines - Weber County	.00	(576.00)	(7,442.99)
*			<b>12/31/2021 (12/21) Period Totals ***</b>	<b>.00</b>	<b>(910.89)</b>	<b>(7,442.99)</b>
01/10/2022*	CR	1003707.0001	Traffic Fines - Uintah City	.00	(291.20)	(7,734.19)
*			<b>01/31/2022 (01/22) Period Totals ***</b>	<b>.00</b>	<b>(291.20)</b>	<b>(7,734.19)</b>
02/07/2022*	CR	1003992.0001	Traffic Fines - Uintah City	.00	(310.62)	(8,044.81)
*			<b>02/28/2022 (02/22) Period Totals ***</b>	<b>.00</b>	<b>(310.62)</b>	<b>(8,044.81)</b>
03/14/2022*	CR	1004395.0001	Traffic Fines - Uintah City	.00	(130.72)	(8,175.53)
*			<b>03/31/2022 (03/22) Period Totals ***</b>	<b>.00</b>	<b>(130.72)</b>	<b>(8,175.53)</b>
04/11/2022*	CR	1004618.0001	Traffic Fines - Uintah City	.00	(313.45)	(8,488.98)
*			<b>04/30/2022 (04/22) Period Totals ***</b>	<b>.00</b>	<b>(313.45)</b>	<b>(8,488.98)</b>
05/09/2022*	CR	1004933.0001	Traffic Fines - Uintah City	.00	(412.40)	(8,901.38)
*			<b>05/31/2022 (05/22) Period Totals ***</b>	<b>.00</b>	<b>(412.40)</b>	<b>(8,901.38)</b>
06/13/2022*	CR	1005288.0001	Traffic Fines - Uintah City	.00	(514.52)	(9,415.90)
*			<b>06/30/2022 (06/22) Period Totals ***</b>	<b>.00</b>	<b>(514.52)</b>	<b>(9,415.90)</b>
*			<b>06/30/2022 (13/22) Period Totals ***</b>	<b>.00</b>	<b>.00</b>	<b>(9,415.90)</b>



Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			<b>06/30/2022 (14/22) Period Totals ***</b>	<b>.00</b>	<b>.00</b>	<b>(9,415.90)</b>
*						
*			<b>07/01/2022 (00/22) Period Totals ***</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
*						
07/11/2022*	CR	1005589.0001	Traffic Fines - Uintah City	.00	(274.64)	(274.64)
*			<b>07/31/2022 (07/22) Period Totals ***</b>	<b>.00</b>	<b>(274.64)</b>	<b>(274.64)</b>
*						
08/08/2022*	CR	1005896.0001	Traffic Fines - Uintah city	.00	(960.81)	(1,235.45)
*			<b>08/31/2022 (08/22) Period Totals ***</b>	<b>.00</b>	<b>(960.81)</b>	<b>(1,235.45)</b>
*						
09/12/2022*	CR	1006242.0001	Traffic Fines - Uintah City	.00	(988.29)	(2,223.74)
09/30/2022*	CR	1006486.0001	Traffic Fines - Roy city traffic	.00	(7.53)	(2,231.27)
*			<b>09/30/2022 (09/22) Period Totals ***</b>	<b>.00</b>	<b>(995.82)</b>	<b>(2,231.27)</b>
*						
10/10/2022*	CR	1006530.0001	Parking Fines - Uintah city	.00	(698.32)	(2,929.59)
10/10/2022*	CR	1006531.0001	Traffic Fines - Uintah City	.00	(698.32)	(3,627.91)
10/26/2022*	CR	1006732.0001	Traffic Fines - Roy City	.00	(6.35)	(3,634.26)
10/29/2022*	CR	1006810.0001	Parking Fines - Weber County-Parking fees	.00	(5,040.00)	(8,674.26)
*			<b>10/31/2022 (10/22) Period Totals ***</b>	<b>.00</b>	<b>(6,442.99)</b>	<b>(8,674.26)</b>
*						
11/21/2022*	CR	1007029.0001	Traffic Fines - Uintah city- Misdemeanors	.00	(711.12)	(9,385.38)
*			<b>11/30/2022 (11/22) Period Totals ***</b>	<b>.00</b>	<b>(711.12)</b>	<b>(9,385.38)</b>
*						
12/19/2022*	CR	1007286.0001	Traffic Fines - Uintah City	.00	(200.62)	(9,586.00)
*			<b>12/31/2022 (12/22) Period Totals ***</b>	<b>.00</b>	<b>(200.62)</b>	<b>(9,586.00)</b>
*						
01/04/2023*	CR	1007427.0001	Parking Fines - Weber County	.00	(495.00)	(10,081.00)

Amount type: Actual  
Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
01/16/2023*	CR	1007543.0001	Traffic Fines - Uintah City	.00	(91.24)	(10,172.24)
*			<b>01/31/2023 (01/23) Period Totals ***</b>	<b>.00</b>	<b>(586.24)</b>	<b>(10,172.24)</b>
*						
02/13/2023*	CR	1007823.0001	Traffic Fines - Uintah	.00	(165.84)	(10,338.08)
*			<b>02/28/2023 (02/23) Period Totals ***</b>	<b>.00</b>	<b>(165.84)</b>	<b>(10,338.08)</b>
*						
03/13/2023*	CR	1008144.0001	Traffic Fines - Uintah City	.00	(41.03)	(10,379.11)
*			<b>03/31/2023 (03/23) Period Totals ***</b>	<b>.00</b>	<b>(41.03)</b>	<b>(10,379.11)</b>
*						
04/24/2023*	CR	1008620.0001	Traffic Fines - Uintah City	.00	(110.18)	(10,489.29)
*			<b>04/30/2023 (04/23) Period Totals ***</b>	<b>.00</b>	<b>(110.18)</b>	<b>(10,489.29)</b>
*						
05/15/2023*	CR	1008844.0001	Traffic Fines - Uintah City	.00	(69.67)	(10,558.96)
*			<b>05/31/2023 (05/23) Period Totals ***</b>	<b>.00</b>	<b>(69.67)</b>	<b>(10,558.96)</b>
*						
06/12/2023*	CR	1009114.0001	Traffic Fines - Uintah City	.00	(63.33)	(10,622.29)
*			<b>06/30/2023 (06/23) Period Totals ***</b>	<b>.00</b>	<b>(63.33)</b>	<b>(10,622.29)</b>
*						
*			<b>06/30/2023 (13/23) Period Totals ***</b>	<b>.00</b>	<b>.00</b>	<b>(10,622.29)</b>
*						
*			<b>06/30/2023 (14/23) Period Totals ***</b>	<b>.00</b>	<b>.00</b>	<b>(10,622.29)</b>
*						
*			<b>07/01/2023 (00/23) Period Totals ***</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
*						
07/17/2023*	CR	1009527.0001	Traffic Fines - Uintah City	.00	(156.01)	(156.01)
*			<b>07/31/2023 (07/23) Period Totals ***</b>	<b>.00</b>	<b>(156.01)</b>	<b>(156.01)</b>
*						

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
08/21/2023*	CR	1009941.0001	Traffic Fines - Uintah City	.00	(3.33)	(159.34)
*			<b>08/31/2023 (08/23) Period Totals ***</b>	<b>.00</b>	<b>(3.33)</b>	<b>(159.34)</b>
09/11/2023*	CR	1010151.0001	Traffic Fines - Uintah	.00	(90.83)	(250.17)
09/25/2023*	CR	1010316.0001	Traffic Fines - Roy City	.00	(25.93)	(276.10)
*			<b>09/30/2023 (09/23) Period Totals ***</b>	<b>.00</b>	<b>(116.76)</b>	<b>(276.10)</b>
10/31/2023*	CR	1010671.0001	Parking Fines - Weber County Parking citations	.00	(1,648.80)	(1,924.90)
*			<b>10/31/2023 (10/23) Period Totals ***</b>	<b>.00</b>	<b>(1,648.80)</b>	<b>(1,924.90)</b>
11/20/2023*	CR	1010924.0001	Traffic Fines - Uintah City	.00	(103.33)	(2,028.23)
*			<b>11/30/2023 (11/23) Period Totals ***</b>	<b>.00</b>	<b>(103.33)</b>	<b>(2,028.23)</b>
12/11/2023*	CR	1011057.0001	Traffic Fines - Roy City	.00	(37.03)	(2,065.26)
*			<b>12/31/2023 (12/23) Period Totals ***</b>	<b>.00</b>	<b>(37.03)</b>	<b>(2,065.26)</b>
01/15/2024*	CR	1011466.0001	Parking Fines - Weber County	.00	(180.00)	(2,245.26)
*			<b>01/31/2024 (01/24) Period Totals ***</b>	<b>.00</b>	<b>(180.00)</b>	<b>(2,245.26)</b>
02/15/2024*	CR	1011864.0001	Traffic Fines - Uintah City	.00	(46.24)	(2,291.50)
*			<b>02/29/2024 (02/24) Period Totals ***</b>	<b>.00</b>	<b>(46.24)</b>	<b>(2,291.50)</b>
03/20/2024*	CR	1012214.0001	Traffic Fines - Roy City	.00	(173.68)	(2,465.18)
*			<b>03/31/2024 (03/24) Period Totals ***</b>	<b>.00</b>	<b>(173.68)</b>	<b>(2,465.18)</b>
04/22/2024*	CR	1012558.0001	Traffic Fines - Uintah City	.00	(19.20)	(2,484.38)
*			<b>04/30/2024 (04/24) Period Totals ***</b>	<b>.00</b>	<b>(19.20)</b>	<b>(2,484.38)</b>

Amount type: Actual  
Display: Reference detail



Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*						
05/13/2024*	CR	1012822.0001	Traffic Fines - Uintah	.00	(19.20)	(2,503.58)
05/20/2024*	CR	1012883.0001	Traffic Fines - Roy City	.00	(88.42)	(2,592.00)
*			05/31/2024 (05/24) Period Totals ***	.00	(107.62)	(2,592.00)
*						
*			06/30/2024 (06/24) Period Totals ***	.00	.00	(2,592.00)
*						
*			06/30/2024 (13/24) Period Totals ***	.00	.00	(2,592.00)
*						
*			06/30/2024 (14/24) Period Totals ***	.00	.00	(2,592.00)
*						
*			07/01/2024 (00/24) Period Totals ***	.00	.00	.00
07/29/2024*	CR	1013658.0001	Traffic Fines - Roy city	.00	(25.92)	(25.92)
*			07/31/2024 (07/24) Period Totals ***	.00	(25.92)	(25.92)
*						
*			08/31/2024 (08/24) Period Totals ***	.00	.00	(25.92)
09/16/2024*	CR	1014207.0001	Traffic Fines - Uintah City	.00	(2,884.18)	(2,910.10)
*			09/30/2024 (09/24) Period Totals ***	.00	(2,884.18)	(2,910.10)
*						
10/21/2024*	CR	1014572.0001	Traffic Fines - Uintah City	.00	(1,324.02)	(4,234.12)
10/30/2024*	CR	1014703.0001	Parking Fines - Weber County	.00	(1,710.00)	(5,944.12)
*			10/31/2024 (10/24) Period Totals ***	.00	(3,034.02)	(5,944.12)
*						
*			11/30/2024 (11/24) Period Totals ***	.00	.00	(5,944.12)
*						

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
12/23/2024*	CR	1015335.0001	Traffic Fines - Uintah city	.00	(273.71)	(6,217.83)
12/30/2024*	CR	1015267.0001	Traffic Fines - Roy City	.00	(150.00)	(6,367.83)
*			<b>12/31/2024 (12/24) Period Totals ***</b>	<b>.00</b>	<b>(423.71)</b>	<b>(6,367.83)</b>
*						
01/22/2025*	CR	1015570.0001	Parking Fines - Weber County parking	.00	(90.00)	(6,457.83)
*			<b>01/31/2025 (01/25) Period Totals ***</b>	<b>.00</b>	<b>(90.00)</b>	<b>(6,457.83)</b>
*						
02/19/2025*	CR	1015850.0001	Traffic Fines - Uintah City	.00	(572.93)	(7,030.76)
*			<b>02/28/2025 (02/25) Period Totals ***</b>	<b>.00</b>	<b>(572.93)</b>	<b>(7,030.76)</b>
*						
03/12/2025*	CR	1016075.0001	Traffic Fines - State of Utah	.00	(208.15)	(7,238.91)
*			<b>03/31/2025 (03/25) Period Totals ***</b>	<b>.00</b>	<b>(208.15)</b>	<b>(7,238.91)</b>
*						
*			<b>04/30/2025 (04/25) Period Totals ***</b>	<b>.00</b>	<b>.00</b>	<b>(7,238.91)</b>

Amount type: Actual  
Display: Reference detail

**HUNTSVILLE TOWN**

P.O. BOX 267  
HUNTSVILLE, UT 84317  
(801) 745-3420

**Special Event Application**

*Activities held on Town streets or Town property are defined as "special events" when they are an athletic, entertainment, or political activity held for profit, nonprofit, or charitable purposes with the anticipated number of participants plus spectators exceeding 150, or any event/gathering requiring alteration of Town traffic/closing of a Town street.*

This application will be reviewed by the Town Council. The Council will make a determination on granting the request based on the impact of the event on traffic, security, welfare, convenience, health and safety of the public, and the plans of the applicant to mitigate these concerns. No permit will be granted with evidence of insurance listing the Town as an additional insured. If a permit is granted, the Town makes no guarantees and assumes no liability for the safety of participants or spectators of special events. The event may also require coordination with any of the applicable agencies: Weber-Morgan Health Department, Weber County Sheriff Department, local Fire District, other Weber County recreational services that may be impacted.

**Fees for Special Events are based on the number of people attending and participating in the event.**  
**150-300 people: \$1000 for park rental with a \$250 refundable cleaning fee**  
**301-500 people: \$2000 for park rental with a \$500 refundable cleaning fee**  
**501-700 people: \$3500 for park rental with a \$750 refundable cleaning fee**  
**700 and above will be determined by the Town Council**

**YOUR INFORMATION:**

Name of Applicant: Melanie Jenson Group/Function: Canyon Pipeline  
 Address 1148 Legacy Crossing Blvd, #250 City Centerville Zip Code Utah  
 Home/Cell Phone 385-272-2555 Email Address: mjenson@canyonpipeline.com

**EVENT INFORMATION:**

Name of Event: Canyon Pipeline Employee Recognition Summer BBQ  
 Event Description: Employee appreciation BBQ, bounce houses, family gathering  
 Is your event public or private? Private  
 Event Date: June 7<sup>th</sup> 2025 Event Times: 9 am to 5 pm  
 Time of operation: 9 am to 5 pm  
 (Include start of set-up through the end of take down)  
 Estimated number of people participating: 250  
 (500+ requires mass gathering permit through Weber County)



Facilities Required by Huntsville Town: Either pavillion in Huntsville Main Park

Please answer the following questions. If your answer is "yes" to some of the questions, you will need to provide additional information as indicated:

1. Have you applied previously to hold this event in Huntsville Town? Yes, years ago  
*If "yes," please complete Special Event Application Section A only. If "no", please complete the rest of this page.*
2. Is your event a multiple day event? No  
*If yes, please complete Special Event Application Section B*
3. Will there be a cost for admission and/or vendor sales? No sales  
*If yes, please complete Special Event Application Section C*
4. Are you filming on public property? No Filming  
*If yes, please complete Special Event Application Section D*
5. Will this event require Huntsville Town Services? Water for cleaning up  
*If yes, please attach list of those services (ie, Police, Sanitation, power, water, etc.)*
6. Will this event use, cross or close any public roads, sidewalks or trails? No  
*If yes, please attach a map with a proposed barricade plan. If State or County roads are involved, please attach proof of proper permitting, or provide details.*
7. Does the event include a run, walk, race, or parade route? No  
*If yes, please attach a map with the proposed route*
8. Will food be served at this event? Yes  
*If yes, please contact Weber-Morgan Health Department*
9. Will you be bringing in, setting up or staking any special equipment? Yes BBQs as well as Bounce Houses  
*If yes, please attach a description of the special equipment*
10. Do you anticipate any parking problems? No  
*If yes, please attach a parking plan*

*If you answered "yes" to question 2 (multi-day event), question 3 (charging admission and/or vendor sales) and/or question 4 (filming on public property), you must provide a certificate of insurance with your application.*

I agree that I and the organizers of this event will abide by all laws, rules and policies applicable to this event and will follow any instructions of the Huntsville Town Staff and Weber County Sheriff. I also acknowledge that completion and submission of this form or any other related forms does not guarantee final approval of my event. I have also read the attached policies and procedures that are applicable to my event.

SIGNATURE: Melanie Jenson

Digitally signed by Melanie Jenson

Date: 2025.05.01 12:32:06 -06'00'

DATE: \_\_\_\_\_

## **Section A (Previously Held Event)**

**When was your event last held in Huntsville Town?**

2018

**Describe any changes or additional needs for your event this year?**

No additions