

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, March 19, 2026, 6:00 p.m.
Huntsville Town Hall, 7474 E. 200 South, Huntsville

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Jim Truett	Council Member	Excused
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Clerk	Present
Beckki Endicott	Clerk	Present

Citizens: Jeff Keeney, Will Vandertoolen, Carol Stoker, Conrad Hilton, Reese Hilton

1 Mayor Sorensen called the meeting to order.
 There was a full quorum present.

2-Pledge of Allegiance led by: Conrad Hilton

3-Opening Ceremony given by: TCM Bruce Ahlstrom

4-Public Comments:

Jeff Keeney- There were lots of young kids riding motorcycles on Forest Service Property and on the roads. Mayor Sorensen told him to call the non-emergency sheriff number when he sees it happening, and they can come over and talk to the kids.

Jeff wondered if the development agreement for Powder Mountain was done and if they could see it? Mayor Sorensen explained that they didn't have anything yet.

Carol Stoker- She expressed thanks to Bruce for securing money for the Aldous cabin.

5. Sheriff's Report: No report.

6. Discussion and/or action on approval of Minutes for Town Council Meeting March 5, 2026
(See Attachment #1)

TCM Sandy Hunter motioned to approve Minutes for Town Council Meeting March 5, 2026. TCM Johnson seconded the motion. All votes Ayes. Motion passed.

7. Discussion and/or action on approval of Minutes for Work Session March 5, 2026
(See Attachment #2)

TCM Sandy Hunter motioned to approve Minutes for Work Session March 5, 2026. TCM Ahlstrom seconded the motion. All votes Ayes. Motion passed.

8. Discussion and/or action on approval of Special Event Children's Business Fair (See Attachment #3)

Conrad Hilton, organizer of the fair, explained that it was their 7th year doing it. There were 125 booths the previous year, more than any year in the past.

Mayor Sorensen motioned to approve the Special Event Children’s Business Fair, waiving the Special Event Fee but charging a refundable \$250 cleaning fee. TCM Johnson seconded the motion. All votes ayes. Motion passed.

9. Discussion and/or action on approval of \$6,000 for Aldous Cabin work.

TCM Ahlstrom explained that they needed to start working on the cabin but they didn’t have the approved grant money yet. In addition, the sign in front of the cabin was rotting out and needed replacing. They were still hoping for donations from Aldous descendants. He was counting on getting 120 volunteer hours on the cabin. The \$6,000 would be enough to get started.

TCM Ahlstrom motioned to approve up to \$6,000 for supplies and work on the Aldous Cabin. TCM Sandy Hunter seconded the motion. Roll call Vote. Votes reflected below. Motion passed 4-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard Sorensen	X			
CM Bruce Ahlstrom	X			
CM Sandy Hunter	X			
CM Lewis Johnson	X			
CM Jim Truett				X

10. Discussion and or action on approval of Resolution 2026-03-19 Recipient Construction Principal Forgiveness Agreement (See Attachment #4)

Mayor Sorensen explained that they were able to get a 1.7 million bond for the water system improvements and \$510,000 of that would be forgiven. This was the official agreement to facilitate that. **Mayor Sorensen motioned to approve Resolution 2026-03-19 Recipient Construction Principal Forgiveness Agreement. TCM Ahlstrom seconded the motion. Roll call vote. Votes reflected below. Motion passed 4-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard Sorensen	X			
CM Bruce Ahlstrom	X			
CM Sandy Hunter	X			
CM Lewis Johnson	X			
CM Jim Truett				X

11. Discussion and/or action on approval of Special Event Easter Egg Hunt (See Attachment #5)

The TC discussed the details of the event including who was sponsoring it, how many people planned on coming, and what kinds of activities would take place. The event was intended to be a free event for the whole valley.

TCM Ahlstrom motioned to approve Special Event Easter Egg Hunt with no Special Event fee but a refundable cleaning fee. Mayor Sorensen seconded the motion. All votes ayes. Motion passed.

Department Updates

Mayor Richard Sorensen- No updates

Councilmember Sandy Hunter- She attended a Pineview meeting on March 10th and they are putting out information for the closure of Port Ramp. Because there's not enough parking spots at other launch sites, they're going to limit boats on the reservoir. To spray off boats they will be using the cul-de-sac west of Trapper's loop turnoff. They may be draining the reservoir in September to repair a pipe.

She wondered if the landfill dump money was going into the landfill account or if it should be put in a cemetery fund for the new cemetery.

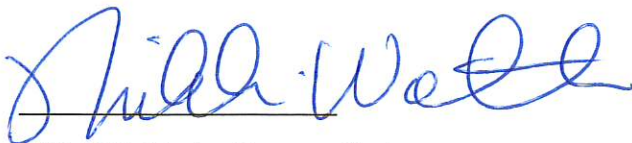
Councilmember Lewis Johnson – He reported that Lonny Bailey was able to secure a contract for 8,000 tons of fill dumped at the new cemetery. He and Lonny were working on the plan for the lean-to at the cemetery. He was wondering if they should open the landfill early, possibly on April 11th because of the warmer temps.

Councilmember Bruce Ahlstrom- He explained that there was a FEMA floodplain mapping meeting coming up soon, and they wanted local input before they did the final mapping.

He was thinking that they should form a partnership with the new city to build up and maintain the new cemetery.

TCM Ahlstrom motioned to adjourn the meeting. TCM Hunter seconded the motion. All votes ayes. Motion passed.

Meeting adjourned at 6:44 PM



Nikki Wolthuis, Deputy Clerk

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING**Thursday, March 5, 2026, 6:00 p.m.****Huntsville Town Hall, 7474 E. 200 South, Huntsville**

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Jim Truett	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Clerk	Present
Beckki Endicott	Clerk	Present

Citizens: Liz Poulter, Carol Stoker, Jeff Keeney, Lt. Jeffries, Erik De Bruijn- Powder Mountain,
Zoom: Jim Truett

1 Mayor Richard Sorensen called the meeting to order.

There was a full quorum present.

2-Pledge of Allegiance led by: Liz Poulter

3-Opening Ceremony given by: Bruce Ahlstrom

4-Public Comments:

Liz Poulter gave an update on the heater at the sauna business.

5-.Sheriff's Report.

There were 29 calls for February including speeding, a DUI, and a domestic violence arrest.

6. Discussion and/or action on approval of Minutes for Town Council Meeting February 19, 2026 (See Attachment #1)

TCM Sandy Hunter motioned to approve the Minutes for Town Council Meeting February 19, 2026. TCM Johnson seconded the motion. All votes Ayes. Motion passed.

7. Discussion and/or action on approval of Business License Item Miss

Bee Haven LLC.(See Attachment #2)

TCM Johnson, owner, explained that because of the wholesale nature of their business they did not previously need a license. Now that they were looking to make a purchase for their business, the bank required them to have a license.

Mayor Sorensen motioned to approve Business License Item Miss Bee Haven LLC. TCM Sandy Hunter seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 3-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom			X	
CM Sandy Hunter	X			
CM Lewis Johnson			X	
CM Jim Truett	X			

8. Discussion and/or action on appointment of a Planning Commission Chair (See Attachment #3)

Mayor Sorensen explained that Allen Endicott had resigned as Planning Commission Chair. He stated that he had served at an important time and had done a great job. Mayor Sorensen had asked Jeff Larsen if he would be the new Chair and he accepted.

Mayor Sorensen motioned to appoint Jeff Larsen as Planning Commission Chair . TCM Ahlstrom seconded the motion. All votes Ayes. Motion passed.

9. Discussion and/or action on approval of the Consolidation of Lots 20-169-0001 and 20-169-0002 Powder Beach LLC (See attachment #4)

TCM Sandy Hunter explained that at one time the lots were one property, but they were subdivided by a previous owner of Powder Mountain. The Planning Commission was in favor of the consolidation.

TCM Sandy Hunter motioned to approve the Consolidation of Lots 20-169-0001 and 20-169-0002 Powder Beach LLC . TCM Ahlstrom seconded the motion. All votes ayes. Motion passed.

10. Discussion and/or action on approval of Special Event Application AROC National Convention (See Attachment #5)

TCM Truett explained that the Alfa Romeo car club wants to reserve the park in September for their national convention. There would be at least 250 people in attendance. The TC discussed what to charge them based on the Special Event fee structure.

TCM Johnson motioned to approve the Special Event Application for the AROC National Convention with a \$3,500 fee, up for negotiation. TCM Ahlstrom seconded the motion. All votes ayes. Motion passed.

11. Discussion on Updates of Sheriff Department Budget and Services (See Attachment #6)

TCM Ahlstrom attended a meeting with the Weber County Sheriff's department and gave an update. He explained that they had increased their wages and had been able to hire many more

officers. They wanted to work in Weber County. With the increase in wages they would be able to retain the officers.

The sheriff's department was able to obtain Nest drone cameras and they will be used in the valley beginning this summer. Lt. Jeffries clarified that they were mission-specific and would not be used for constant surveillance.

After looking over their budget, Weber County Sheriff's office will be able to give some money back to the cities.

12. Discussion on Recodification of Title 1 (See Attachment #7)

Beckki had been working on Title 1. She had removed 28 pages of definitions which were unnecessary or in the wrong location. She moved the constitutional taking to Title 1 and will change Title 2 to administration. She asked the Town Council to read through it on their own and give feedback.

13. Discussion and/or action on approval of Ordinance 2025-7-23 RC Zone (See attachment #8)

Mayor Sorensen explained that they were waiting on a development agreement for Powder Mountain before they could decide on the RC Zone.

Mayor Sorensen motioned to table Ordinance 2025-7-23 RC Zone. TCM Sandy Hunter seconded the motion. All votes ayes. Motion passed.

Department Updates

Mayor Richard Sorensen- The Town was awarded the RAMP grant for \$82,000 for the audiovisual equipment in the community center. The floor scrubber was not approved because it was a maintenance cost.

They're having discussions with TFNU about extending the pathway further into Huntsville Town. Maybe all the way to 7600 E. Blaine was working on getting bids for brick and foundation work on the two small rentals.

Councilmember Bruce Ahlstrom- The David O. McKay sign was rotted out. He wondered if they should put it in front of the house rather than on the corner where it's at. The Cabin was also in need of repair. He thought they could work on the cabin during the Town cleanup day.

Councilmember Sandy Hunter- No updates.

Councilmember Lewis Johnson- No updates.

Councilmember Jim Truett- He was happy about the grants and expressed his thanks to those who wrote them. He gave an update on the welcome sign being refinished.

He spoke about the roundabout. He wanted to work with UDOT on putting something in the center of it and felt that the TC should have a say in it.

TCM Hunter motioned to approve the February bills. TCM Ahlstrom seconded the motion. All votes ayes. Motion passed.

TCM Ahlstrom motioned to adjourn the meeting. TCM Sandy Hunter seconded the motion. All votes ayes. Motion passed.

Meeting adjourned at 7:10 PM

Nikki Wolthuis, Deputy Clerk

DRAFT

WORK SESSION – Thursday March 5, 2026

**Minutes of the Huntsville Town Council Work Session held at the Huntsville Town Hall
7474 E. 200 S., 4:30 p.m.**

The work session was scheduled to discuss the RC Zone

Attending: Mayor Richard Sorensen, TCM Sandy Hunter, TCM Bruce Ahlstrom, TCM Lewis Johnson, Nikki Wolthuis–Clerk, Beckki Endicott- Clerk

Mayor Sorensen summarized the history of the RC Zone saying it was first created in the 80s. It had recently been reworked by the Planning Commission prompted by Powder Mountain's request to rezone. Powder Mountain had since withdrawn their petition.

The TC reviewed proposed changes, including new camping rules such as limiting campsites to 4 per acre and requiring restrooms and site plans. They considered whether to implement them with or without Powder Mountain's rezone request. TCM Sandy Hunter was in favor of updating the RC Zone for the sake of the camping rules. She was concerned that if they didn't update the rules then a future owner of Ogden Boat Club property could significantly change it.

Another concern of TC members was the implications of adopting a new ordinance that could open Huntsville Town to other rezoning requests. They debated the potential for future large recreational facilities in residential areas and the power of Huntsville Town to deny rezoning petitions. They were not interested in allowing more recreational facilities in town.

The TC debated whether it would be better for Powder Mountain to be in the updated RC Zone with regulations or to stay in the R-1 zone with a development agreement. Beckki pointed out that a rezone request can always be denied and that development agreements aren't always easy to enforce. The TC expressed a desire to wait and see the development agreement before voting on the RC Zone updates.

The meeting ended at 5:40 pm

Nikki Wolthuis, Huntsville Town Clerk

HUNTSVILLE TOWN

P.O. BOX 287
HUNTSVILLE, UT 84317
(801) 745-3420

Special Event Application

Activities held on Town streets or Town property are defined as "special events" when they are an athletic, entertainment or political activity held for profit, nonprofit, or charitable purposes with the anticipated number of participants plus spectators exceeding 150, or any event/gathering requiring alteration of Town traffic/closing of a Town street.

This application will be reviewed by the Town Council. The Council will make a determination on granting the request based on the impact of the event on traffic, security, welfare, convenience, health and safety of the public, and the plans of the applicant to mitigate these concerns. No permit will be granted without evidence of insurance listing the Town as an insured party. If a permit is granted, the Town makes no guarantees and assumes no liability for the safety of participants or spectators of special events. The event may also require coordination with any of the applicable agencies: Weber-Morgan Health Department, Weber County Sheriff Department, local Fire District, other Weber County recreational services that may be impacted.

Fees for Special Events are based on the number of people attending and participating in the event.
150-300 people: \$1000 for park rental with a \$250 refundable cleaning fee
301-500 people: \$2000 for park rental with a \$500 refundable cleaning fee
501-700 people: \$3500 for park rental with a \$750 refundable cleaning fee
700 and above will be determined by the Town Council

YOUR INFORMATION:

Name of Applicant: [redacted] Group/Function: Valley Childrens Business Fair
Address: [redacted] City: Eden Zip Code: 84310
Home/Cell Phone: [redacted] Email Address: [redacted]

EVENT INFORMATION:

Name of Event: Valley Childrens Business Fair
Event Description: Entrepreneurial Childrens fair
Is your event public or private? public
Event Date: May 13, 2020 Event Times: set up 2 hrs before 9-11am
Time of operation: 2-8 pm
(Include start of set-up through the end of take down)
Estimated number of people participating: 400? We never know
(500+ requires mass gathering permit through Weber County)

Section A (Previously Held Event)

When was your event last held in Huntsville Town?

May 15, 2025

Describe any changes or additional needs for your event this year?

NO CHANGES

Special Event Application: page 2

Facilities Required by Huntsville Town: _____

Please answer the following questions. If your answer is "yes" to some of the questions, you will need to provide additional information as indicated:

1. Have you applied previously to hold this event in Huntsville Town? YES
If "yes," please complete Special Event Application Section A only. If "no", please complete the rest of this page.
2. Is your event a multiple day event? NO
If yes, please complete Special Event Application Section B
3. Will there be a cost for admission and/or vendor sales? NO
If yes, please complete Special Event Application Section C
4. Are you filming on public property?
If yes, please complete Special Event Application Section D NO
5. Will this event require Huntsville Town Services? bathrooms at park
If yes, please attach list of those services (ie, Police, Sanitation, power, water, etc.)
6. Will this event use, cross or close any public roads, sidewalks or trails?
If yes, please attach a map with a proposed barricade plan. If State or County roads are involved, please attach proof of proper permitting, or provide details. NO
7. Does the event include a run, walk, race, or parade route? NO
If yes, please attach a map with the proposed route
8. Will food be served at this event?
If yes, please contact Weber-Morgan Health Department
9. Will you be bringing in, setting up or staking any special equipment? speaker + microphone
If yes, please attach a description of the special equipment
10. Do you anticipate any parking problems? NO
If yes, please attach a parking plan

If you answered "yes" to question 2 (multi-day event), question 3 (charging admission and/or vendor sales) and/or question 4 (filming on public property), you must provide a certificate of insurance with your application.

I agree that I and the organizers of this event will abide by all laws, rules and policies applicable to this event and will follow any instructions of the Huntsville Town Staff and Weber County Sheriff. I also acknowledge that completion and submission of this form or any other related forms does not guarantee final approval of my event. I have also read the attached policies and procedures that are applicable to my event.

SIGNATURE: [Signature] DATE: 3/4/15

**HUNTSVILLE TOWN
RESOLUTION 2026-03-19**

RECIPIENT CONSTRUCTION PRINCIPAL FORGIVENESS AGREEMENT

**A RESOLUTION OF HUNTSVILLE TOWN, UTAH, ADOPTING
RECIPIENT CONSTRUCTION PRINCIPAL FORGIVENESS
AGREEMENT FOR THE DRINKING WATER STATE REVOLVING
FUND.**

WHEREAS, Huntsville Town (hereafter "Town") is a municipal corporation duly organized and existing under the laws of the state of Utah;

WHEREAS, the Town seeks to enter an agreement for Construction Principal Forgiveness ("Agreement");

WHEREAS, the Town and State of Utah , Department of Environmental Quality Drinking and the Water Board have negotiated a proposed Agreement;

WHEREAS, the Town desires to adopt the Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Huntsville Town, Utah, as follows:

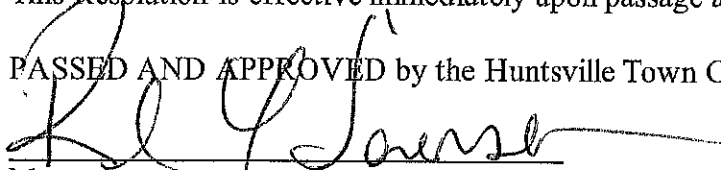
Section 1. Surplus.

The Agreement set forth in Exhibit "A" and incorporated herein by this reference is hereby adopted. The Mayor is hereby authorized to execute said Agreement and any related documents to effectuate this Resolution.

Section 2. Effective Date

This Resolution is effective immediately upon passage and approval.

PASSED AND APPROVED by the Huntsville Town Council this 19 day of March 2026.



Mayor

ATTEST:



Town Clerk

Contract #
SRF Loan # 3F3898
Amount: \$510,000
Recipient: Huntsville Town
Tax ID # 87-6113974

RECIPIENT CONSTRUCTION PRINCIPAL FORGIVENESS AGREEMENT

DRINKING WATER STATE REVOLVING FUND

STATE OF UTAH

Department of Environmental Quality
Drinking Water Board

This Recipient Construction Principal Forgiveness Agreement (the "Agreement") is entered into by and between the State of Utah, Department of Environmental Quality, Drinking Water Board (hereinafter the "BOARD") and

Huntsville Town

an applicant for construction funding under the Drinking Water Board provisions contained in R309-705 of the Utah Administrative Code as authorized by Utah Code Title 73, Chapter 10c, (hereinafter the "RECIPIENT"). Pursuant to the provisions of the Statute, and the powers and functions of the Drinking Water Board, the BOARD hereby finds and determines, based upon the formal application of the RECIPIENT, the evidence provided by the RECIPIENT to the BOARD and its staff, and information developed by the BOARD in its own investigations and at the hearings on the application of the RECIPIENT, the following, that:

1. The RECIPIENT is a political subdivision of the State of Utah or a Utah Corporation.
2. The BOARD has determined that construction principal forgiveness is necessary to complete the proposed Project as described hereafter as Exhibit-1.
3. The RECIPIENT has been authorized by the BOARD pursuant to Section R309-705 of the Utah Administrative Code and as authorized by Utah Code Title 73-10c-4 to receive funding for the project.

Based upon these findings, the BOARD is authorized and empowered to, and does hereby, enter into the following Agreement with the RECIPIENT.

GENERAL PROVISIONS

1. The BOARD shall provide the RECIPIENT the amount of \$510,000 (PRINCIPAL FORGIVENESS AMOUNT) for the completion of the Project as described in Exhibit-1, Work Description and Cost Breakdown.
2. The RECIPIENT shall complete the Project described in Exhibit-1, Work Description and Cost Breakdown. If work on the Project is not completed by _____ this Agreement may be canceled by written notice from the BOARD to the RECIPIENT. No work completed after receipt of the notice shall be reimbursable.
3. The RECIPIENT shall notify the BOARD in writing of any proposed modifications to the Project which alters Exhibit-1, Work Description and Cost Breakdown. If such notification is not received, the cost of the proposed modification will be disallowed.
4. The PRINCIPAL FORGIVENESS AMOUNT shall be deposited with other funds, including other principal forgiveness or loan monies, necessary to complete the Project into a supervised escrow account at the time this Agreement is executed and shall be disbursed only after all other funds have been disbursed on a pro-rata basis with other monies. All disbursements from the escrow account must be reviewed and approved in advance by the RECIPIENT and the BOARD. Any unused funds remaining in the escrow account upon completion of the Project, limited to the PRINCIPAL FORGIVENESS AMOUNT or a pro-rata share, must be returned to the BOARD. Surplus funds returned to the BOARD shall be applied as a reduction of the PRINCIPAL FORGIVENESS AMOUNT.
5. The RECIPIENT shall comply with all laws which normally govern its affairs in regard to contracts, fiscal procedures and procurement procedures.
6. The RECIPIENT shall indemnify and hold harmless the State of Utah, the Department of Environmental Quality, the Division of Drinking Water, the BOARD and their officers, agents and employees from and against any and all loss, damage, injury, liability, and claims, including claims for personal injury or death, damages to personal property and liens of workmen and materialmen, howsoever caused, resulting directly or indirectly from the performance of this Agreement by the RECIPIENT, or the operations of the Project and the culinary water system for which this Project is a part including attorneys fees and costs in the investigation or defense of any claim, whether or not the claim has merit.
7. The RECIPIENT shall be an independent contractor, and, as such, shall have no authorization, express or implied, to bind the State of Utah, the Department of Environmental Quality, the Division of Drinking Water, or the Drinking Water Board to any agreement, settlement, liability, or understanding whatsoever, nor to perform any acts as agent for the State of Utah, except as herein expressly set forth.

8. RECIPIENT expenditures under this Agreement determined by audit to be ineligible for reimbursement because they were not authorized by the terms and conditions of this Agreement, or that are inadequately documented, and for which payment has been made to the RECIPIENT will be immediately refunded to the BOARD by the RECIPIENT upon written demand of the BOARD. The RECIPIENT further agrees that the BOARD shall have the right to withhold any or all subsequent payments under this or other contracts to RECIPIENT until recoupment of overpayment is made.
9. This Agreement may be altered, modified, or supplemented only by written amendment, executed by the parties hereto, and attached to the original signed copy of this Agreement. No claim for services furnished by the RECIPIENT, not specifically authorized by this Agreement will be allowed by the BOARD.
10. If it is determined that in any manner the construction agreement was improperly made or entered into, or if the monies are or were used improperly or contrary to the terms of this agreement, the RECIPIENT shall pay to the BOARD the amount of all monies and benefits received by the RECIPIENT by the BOARD.
11. The RECIPIENT agrees, in accepting the proceeds, to comply with all applicable state and federal regulations related to the Utah State Revolving Fund administered by the Drinking Water Board. These requirements include, but are not limited to, Title XIV of the Safe Drinking Water Act of 1996, 2 CFR Part 200 and the Single Audit Act, the Utah Federal State Revolving Fund Program (R309-705 of the Utah Administrative Code), the Utah Money Management Act, the Utah Procurement Code and the State of Utah Legal Compliance Audit Guide.

EXECUTION

NOW, THEREFORE, by virtue of the authority contained in Utah Code Title 73, Chapter 10, as amended, the parties hereto mutually agree to perform this Agreement.

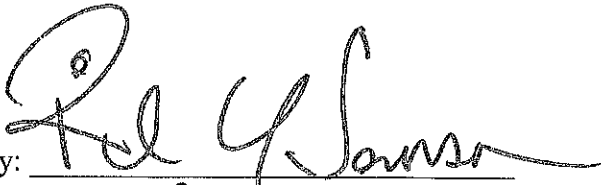
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this 18th day of March, 2026. This Agreement will take effect upon approval as evidenced by the appropriate signatures.

RECIPIENT

STATE

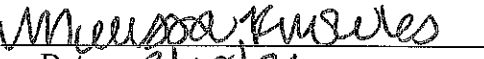
Huntsville Town
7474 East 200 South
Huntsville, UT 84317

APPROVED - DRINKING WATER BOARD

By: 
Date: 3-18-26
Richard Sorensen
Mayor

By: _____
Date: _____
Michael J. Grange, P.E.
Assistant Executive Secretary

APPROVED - DIVISION OF FINANCE

By: 
Date: 3/18/26
Melissa Knowles
Treasurer

By: _____
Date: _____

JURAT

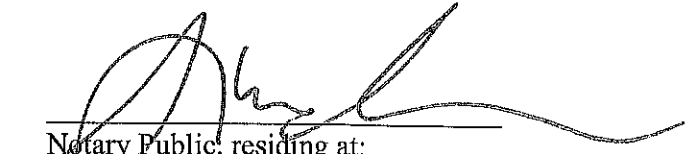
STATE OF UTAH)

:SS

COUNTY OF: WEBER)

On this 18th day of March, 2026, personally appeared before me Richard Sorensen and Melissa Knowles, who being by me duly sworn did say they are the duly authorized Mayor and Treasurer, respectfully, of Huntsville Town, a political subdivision of the State of Utah or a Utah Corporation, and that the foregoing instrument was signed in behalf of said political subdivision or corporation by authority of a motion of its governing body passed on the day of _____, 20____, and said persons acknowledged to me that said political subdivision or corporation executed the same.




Notary Public, residing at:
Weber County, UT
Date: 3-18-2026

My Commission Expires:

11-21-2029

Exhibit No. 1

WORK DESCRIPTION & COST BREAKDOWN

Huntsville Town

RECIPIENT CONSTRUCTION PRINCIPAL FORGIVENESS AGREEMENT

PROJECT DESCRIPTION

Huntsville Town has requested and been approved for construction principal forgiveness from the Drinking Water Board. This construction principal forgiveness is for \$510,000 to replace the transmission pipeline from their treatment plant for Huntsville Town. To fund this work, the Board authorized construction principal forgiveness of \$510,000 to the Huntsville Town.

SCOPE OF WORK

(Please attach a copy of the scope of work)

HUNTSVILLE TOWN

P.O. BOX 267
 HUNTSVILLE, UT 84317
 (801) 745-3420

Special Event Application

Activities held on Town streets or Town property are defined as "special events" when they are an athletic, entertainment, or political activity held for profit, nonprofit, or charitable purposes with the anticipated number of participants plus spectators exceeding 150, or any event/gathering requiring alteration of Town traffic/closing of a Town street.

This application will be reviewed by the Town Council. The Council will make a determination on granting the request based on the impact of the event on traffic, security, welfare, convenience, health and safety of the public, and the plans of the applicant to mitigate these concerns. No permit will be granted without evidence of insurance listing the Town as an insured party. If a permit is granted, the Town makes no guarantees and assumes no liability for the safety of participants or spectators of special events. The event may also require coordination with any of the applicable agencies: Weber-Morgan Health Department, Weber County Sheriff Department, local Fire District, other Weber County recreational services that may be impacted.

Fees for Special Events are based on the number of people attending and participating in the event.
 150-300 people: \$1000 for park rental with a \$250 refundable cleaning fee
 301-500 people: \$2000 for park rental with a \$500 refundable cleaning fee
 501-700 people: \$3500 for park rental with a \$750 refundable cleaning fee
 700 and above will be determined by the Town Council

YOUR INFORMATION:

Name of Applicant: [REDACTED] Group/Function: Communnity Easter Egg Hunt

Address [REDACTED] City Eden Zip Code 84310

Home/Cell Phone [REDACTED] Email Address: [REDACTED]

EVENT INFORMATION:

Name of Event: Ogden Valley Easter Egg Hunt

Event Description: Easter Egg hunt for the whole community. All ages welcome. Adult egg hunt as well

Is your event public or private? Public

Event Date: 04/04/2026 Event Times: 1:00PM-3:00PM

Time of operation: Set up from 10AM on, Event from 1:00-3:00PM, Clean up/Take down until 5PM
 (Include start of set-up through the end of take down)

Estimated number of people participating: 100-300
 (500+ requires mass gathering permit through Weber County)

Facilities Required by Huntsville Town: Bathrooms and Parking

Please answer the following questions. If your answer is "yes" to some of the questions, you will need to provide additional information as indicated:

1. Have you applied previously to hold this event in Huntsville Town? No
If "yes," please complete Special Event Application Section A only. If "no", please complete the rest of this page.
2. Is your event a multiple day event? No
If yes, please complete Special Event Application Section B
3. Will there be a cost for admission and/or vendor sales? No
If yes, please complete Special Event Application Section C
4. Are you filming on public property? No
If yes, please complete Special Event Application Section D
5. Will this event require Huntsville Town Services? Bathrooms, Power, Parking
If yes, please attach list of those services (ie, Police, Sanitation, power, water, etc.)
6. Will this event use, cross or close any public roads, sidewalks or trails? No
If yes, please attach a map with a proposed barricade plan. If State or County roads are involved, please attach proof of proper permitting, or provide details.
7. Does the event include a run, walk, race, or parade route? No
If yes, please attach a map with the proposed route
8. Will food be served at this event? Possibly Food Trucks
If yes, please contact Weber-Morgan Health Department
9. Will you be bringing in, setting up or staking any special equipment? Yes
If yes, please attach a description of the special equipment We will section off the park for different age groups.
10. Do you anticipate any parking problems? No
If yes, please attach a parking plan

If you answered "yes" to question 2 (multi-day event), question 3 (charging admission and/or vendor sales) and/or question 4 (filming on public property), you must provide a certificate of insurance with your application.

I agree that I and the organizers of this event will abide by all laws, rules and policies applicable to this event and will follow any instructions of the Huntsville Town Staff and Weber County Sheriff. I also acknowledge that completion and submission of this form or any other related forms does not guarantee final approval of my event. I have also read the attached policies and procedures that are applicable to my event.

SIGNATURE: 

DATE: 3/11/2026