

**SUMMARY/PLANNING FOR FISCAL YEAR ENDING
JUNE 30, 2022 AS PROPOSED**

The new Community Center brings on the largest budget impact to this next year with CDBG funding and construction costs. As part of the new Community Center project, the sale of property expects to bring in funding for future use.

A shift from in-house to contracted Land Use coordination expense will be covered by the increased fees established by the Town Council in June.

Additional first responder coverage through Weber County Sheriff has increased their law enforcement fee, however, the Animal Control contract has been reduced. Depending on number of participants, the Huntsville Marathon expects to donate \$20,000 this year.

If annexation is approved by the town council for Sage Development, the budget will be amended to include possible increases in 1) water impact fees, \$400,000, 2) property tax, \$30,000-\$35,000, and 3) building permit fees up to \$200,000. We will also budget for purchase of additional water shares for future in-town build out.

**BUDGET NOTES FOR FISCAL YEAR ENDING
JUNE 30, 2022, AS PROPOSED**

FY2022 overall comments:

Budgets were prepared using current year-to-date data due to events that occurred this past year, many pandemic related. A staff analysis was done to project a better idea of where road maintenance employees were spending their time, and to plan for staffing changes predicted in the future. Building permits have increased and expect to stay high.

FY2022 General Fund:

Revenue

- A. Increased state sales tax projection slightly from current year expectations.
- B. Increased land use permits due to revised fee schedule approved by Town Council in April 2021.
- C. Projected building permits and fees from First Street toll to stay consistent with current year.

Expense

- D. Increased software support for computer security and financial system and added budget for elections.
- E. Increased land use coordinator cost to be covered by increased permit fees.
- F. Increased cost of Weber County Sheriff per budget submitted by County.
- G. Road, Park, Cemetery, Landfill budgets are overall close to the same.

FY2022 Water Fund:

Revenue

- A. Slight increase in anticipated interest income.

Expense

- B. Contractual Services for garbage and water operator/testing, up \$6,000.
- C. Booster pumps, chlorine pump/transmission line/monitor scale, and other maintenance costs approved by Water Committee; \$16,500.
- D. Software purchase and support for mobile meter reader - \$5,250 capital, \$1,750 support, \$600 tablet expense.
- E. Bond principal and interest payments due in FY 2022: \$56,000 principal, \$18,415 interest.

FY2022 Capital Projects Fund:

Revenue

- A. Planned building project with \$220,000 in CDBG funding in FY2022.
- B. Annual RAMP population grant, \$5,000.
- C. Huntsville Marathon is back in September; \$20,000 donation.
- D. Sale of town property is expected to increase revenue by \$900,000.

Expense

- E. Planned building project estimated at \$400,000 in the first year of construction.
- F. Street improvements, 7400 E. 200 S., \$60,000.
- G. Annual computer upgrade/replacement, \$2,500.

FY2022 July 4th Fund:

Revenue

A. Parade fees and booth rentals are anticipated at \$2,500; donation at \$2,800

Expense

B. Contracts for DJ, sound system, porta potties and fireworks are included for \$7,000.

C. Permits and supplies now budgeted \$2,000.

Adopted Budget Form for: Cities, Towns & Counties	Name	Huntsville Town Corporation
	Fiscal Year Ended	6/30/2022

Basic Form Instructions

1. As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues.
2. If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget.
3. **A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption.**
4. Please report amounts rounded to the nearest dollar.
5. Some items may not apply to your entity.
6. If you have questions about the form, call Jeremy Walker at (435) 277-0049, or send an email to jeremywalker@utah.gov.
7. **Upload completed budgets to reporting.auditor.utah.gov.** Choose Option 1 (Upload a budget, financial statement, impact fee, or other document), and log-in or register. Choose Option 1 again and follow the instructions. If you have any questions related to the uploading of your document, please contact our office at 801-538-1025 or stateauditor@utah.gov.

Definitions: *Current Budget Year:* The budget year in which a local government is currently operating. *Ensuing Budget Year:* The next upcoming budget year, also known as the "incoming" budget year

Part I General Fund Revenues

Source of Revenue (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Taxes			
General Property Taxes - Current	90196	90500	91500
Prior Years' Taxes - Delinquent			
General Sales and Use Taxes	122192	104000	110000
Franchise Taxes			
Transient Room Tax			
Re-appraisals			
Assessing and Collecting - State-wide Levy			
Assessing and Collecting - County Levy			
Fee-in-Lieu of Property Taxes	3881	3900	3900
Penalties and Interest on Delinquent Taxes	4223	3300	3300
Other (specify): County Highway Transit Tax	10482	13000	8500
Other (specify): Municipal Telecommunication Tax	3408	1100	4000
Licenses and Permits			
Business Licenses and Permits	2752	6600	6000
Non-business Licenses and Permits		1600	1850
Building, Structures, and Equipment	13464	75000	75000
Marriage Licenses			
Motor Vehicle Operation			
Cemetery - Burial Permits	3850	5400	6000
Animal Licenses			
Other (specify):	325	0	

CONTINUE PART I ON PAGE 2

Part I General Fund Revenue - Continued

Source of Revenue (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Charges for Services			
General Government	2642	8795	9200
Court Costs, Fees, and Charges (Clerk)			
Recording of Legal Documents (Recorder)			
Zoning and Subdivision Fees	465	13900	43800
Sale of Maps and Publications			
Auditor's Fees			
Surveyor's Fees			
Treasurer's Fees			
Public Safety			
Special Police Services			
Special Protective Services			
Corrective Fees (Jail)			
Streets and Public Improvements			
Street, Sidewalk, and Curb Repairs			
Parking Meter Revenue			
Street Lighting Charges			
Sanitation			
Sewer Charges			
Street Sanitation Charges			
Refuse Collection Charges			
Sale of Waste and Sludge			
Weed Removal and Cleaning Charges			
Health			
Parks and Public Property	5139	8700	8500
Cemeteries	25309	16340	4000
Miscellaneous Services			
Other (specify):			
Fines and Forfeitures			
Fines	4476	14140	15000
Forfeitures			
Other (specify):			

CONTINUE PART I ON PAGE 3

Part I General Fund Revenue - Continued

Source of Revenue (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Intergovernmental Revenue			
Federal Grants			
General Government	18978	18978	
Public Safety			
Highways and Streets			
Health			
Cultural - Recreation			
Federal Payments in Lieu of Taxes			
State Grants			
State Shared Revenue			
Class "C" Road Fund Allotment	50712	45000	45000
Liquor Fund Allotment			
Grants from Local Units			
Other (specify):			
Miscellaneous Revenue			
Interest Earnings	9892	1550	2000
Rents and Concessions	3750	4200	
Sale of Fixed Assets - Compensation for Loss	10000		
Sale of Materials and Supplies			
Sales of Bonds			
Other Financing - Capital Lease Obligations			
Other (specify): First Street Toll Fee	67740	80862	80000
Contributions and Transfers			
Transfer From:			
Transfer From:			
Transfer From:			
Transfer From:			
Transfer From:			
Loan From:			
Loan From:			
Contribution from Private Sources			
Beg. Class "C" Road Fund Bal. to be Appropri.			
Beg. General Fund Bal. to be Appropriated			
TOTAL REVENUES	453876	516865	517550

CONTINUE ON PAGE 4 WITH PART II

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2022
Part II General Fund Expenditures				
Expenditure (a)		FY 2020 Prior Year Actual Exp. (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
General Government				
Administrative/Legislative		109831	143050	162880
Commission or Council				
Legislative Committees and Special Bodies				
Ordinances and Proceedings				
Judicial				
City and Precinct Courts				
Juvenile Court				
District and Circuit Courts				
Law Library				
Executive and Central Staff Agencies				
Executive				
Boards and Commissions				
Central Purchasing				
Personnel				
Budgeting				
Data Processing				
Microfilming				
Administrative Agencies				
Auditor		16900	18900	20000
Clerk				
Treasurer				
Recorder				
Attorney				
Surveyor				
Assessor				
Non-Departmental				
General Governmental Buildings				
Elections		365	0	1000
Planning and Zoning			9500	27000
Education and Community Promotion				
Other Professional Services		8812	6000	5000
Other (specify):				

CONTINUE PART II ON PAGE 5

Part II General Fund Expenditures - Continued

Expenditure (a)	FY 2020 Prior Year Actual Exp. (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Public Safety			
Police Department	60743	62300	76500 F
Fire Department			
Corrections (Jail)			
Protective Inspections			
Other Protective	762		
Agricultural Inspection			
Animal Control and Regulation	5821	4000	2900
Flood Control			
Emergency Services (Civil Defense)	0	2500	1000
Other (specify):			
Public Health			
Health Services			
Infirmaries			
Other (specify):			
Highway and Public Improvements			
Highways			
Class "C" Road Program			
Sanitation			
Sewage Collections and Disposal			
Shop and Garage	31934	33845	33100 G
Construction			
Repair and Maintenance	77725	72000	70000 G
Other (specify):			
Parks, Rec., and Public Property			
Park and Park Areas	40329	52750	42800 G
Park Lighting			
Recreation and Culture			
Libraries			
Cemeteries	26524	39000	28000 G
Other (specify): Landfill	9951	3325	4350 G

CONTINUE PART II ON PAGE 6

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2022
Part II General Fund Expenditures - Continued				
Expenditure (a)		FY 2020 Prior Year Actual Exp. (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Community and Economic Development				
Community Planning				
Community Development				
Urban Redevelopment and Housing				
Economic Development and Assistance				
Economic Opportunity				
Other (specify):				
Debt Service				
Principal and Interest				
Other (specify):				
Transfers and Other Uses				
Transfer To:				
Transfer To:				
Transfer To:				
Loan To:				
Loan To:				
Loan To:				
Use of Restricted/Reserved Fund Balance				
Class "C" Road Funds				
Miscellaneous				
Judgments and Losses				
FEMA Reimbursement of Flood Costs				
Other Flood Costs				
Other (specify):				
Budgeted Increase in Fund Balance			69695	42620
TOTAL EXPENDITURES		389697	516865	517150

CONTINUE ON PAGE 7 FOR PART III

Name	Huntsville Town Corporation	Fiscal Year Ended		6/30/2022
Part VII	Enterprise or Internal Service Fund:	Water Fund		
	Description (a)	FY 2020 Prior Year Actual (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
	Operating Revenue			
	Charge for Services	308329	312800	315000
	Interest Earned	5477	2450	2650
	Other:			
	Other:			
	Other:			
	TOTAL OPERATING REVENUE	313806	315250	317650
	Operating Expense			
	Personnel Services	29345	28000	36100
	Contractual Services	63540	56300	62000
	Material and Supplies	88111	102525	113900
	Depreciation	215000	235000	240000
	Other:			
	Other:			
	Other:			
	TOTAL OPERATING EXPENSE	395996	421825	452000
	Non-Operating Revenue (Expense) and Transfers			
	Connection Fees		1400	3500
	Interest Expense			
	Capital Contributions From Outside Sources			
	Impact Fee Collected	10000	40000	
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Impact Fee Spent	-15000		
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Other:			
	NET INCOME (LOSS)	-87190	-65175	-130850
	Cash Operating Needs			
	Net Income (Loss)	-87190	-65175	-130850
	Plus: Depreciation	215000	235000	240000
	Plus:			
	Plus:			
	Plus:			
	Less: Major Improvements and Capital Outlay		41800	14250
	Less: Bond Principal Payments		53000	56000
	Less: Bond Interest Payments	18400	20000	18415
	Less:			
	Less:			
	TOTAL CASH PROVIDED (REQUIRED)	109410	55025	20485
	Source of Cash Required			
	Cash Balance at Beginning of Year	532838	513838	513838
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt	-19000		
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	513838	513838	513838

Name		Huntsville Town Corporation		Fiscal Year Ended		6/30/2022	
Part VII		Enterprise or Internal Service Fund:		July 4th Fund			
Description (a)		FY 2020 Prior Year Actual (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)			
Operating Revenue							
Charge for Services			34			2500	A
Interest Earned		656	145			150	
Other:							
Other:							
Other:							
TOTAL OPERATING REVENUE		690	145			2650	
Operating Expense							
Personnel Services		101	620			540	
Contractual Services		5550	5400			7000	B
Material and Supplies		2526	470			2000	C
Depreciation							
Other:							
Other:							
Other:							
TOTAL OPERATING EXPENSE		8177	6490			9540	
Non-Operating Revenue (Expense) and Transfers							
Connection Fees							
Interest Expense							
Capital Contributions From Outside Sources							
Impact Fee Collected							
Operating Transfers From:							
Operating Transfers From:							
Operating Transfers From:							
Operating Transfers From:							
Impact Fee Spent							
Operating Transfers To:							
Operating Transfers To:							
Operating Transfers To:							
Operating Transfers To:							
Other: Donations		5000	2800			2800	A
NET INCOME (LOSS)		-2487	-3545			-4090	
Cash Operating Needs							
Net Income (Loss)		-2487	-3545			-4090	
Plus: Depreciation							
Plus:							
Plus:							
Plus:							
Less: Major Improvements and Capital Outlay							
Less: Bond Principal Payments							
Less:							
Less:							
Less:							
TOTAL CASH PROVIDED (REQUIRED)		-2487	-3545			-4090	
Source of Cash Required							
Cash Balance at Beginning of Year		41297	38810			35265	
Sale of Investment and Other Current Assets							
Issuance of Bonds and Other Debt							
Loans from Other Funds							
Other:							
Other:							
TOTAL CASH PROVIDED (REQUIRED)		41297	38810			35265	